

King County Fire District 20
Board of Commissioners Regular Meeting Minutes
February 7, 2022
5:00 p.m.

I. CALL TO ORDER

Commissioner Cynthia Lamothe called the virtual meeting to order at 5:00 p.m.

By roll call Commissioners present: Terry Miller, Cynthia Lamothe and Craig Buckton

II. MINUTES APPROVAL – Approved

- a. Motion to approve minutes for January 10, 2022.
*M/S/C: Miller/Buckton/All
- b. Motion to amend: Regular Meeting Minutes January 11, 2021 – correction to meeting date.
*M/S/C: Miller/Buckton/All

III. NEW BUSINESS – None

IV. UNFINISHED BUSINESS – None

V. CHIEF’S REPORT – None

VI. FINANCE REPORT –

- a. December is reconciled.
- b. Petty Cash reports in the packet provided is for January and February, as one month was not provided in the previous packet.
- c. We continue working through any of the auditors requests.
- d. For our previous audit, we have reconciled the exit items: Small Tools & Minor Equipment Inventory Control – #6000/#6020 and Electronic Payments (New) - #6000/#6051 policy as suggested by the auditor. This was completed in our December meeting.

VII. CONSENT AGENDA

- a. Blanket Voucher 220102001 thru 220102018 in the amount of \$32,668.43**
- b. Blanket Voucher 220201001 thru 220201027 in the amount of \$53,511.57**
- c. 1st ACH Payroll February Career \$91,154.97
- d. ACH Payroll February Volunteer \$9,009.45
- e. 2nd ACH Payroll February Career \$48,689.17
- f. 1st Auto Withdrawal February Payroll Taxes Career & Volunteer \$44,573.30
- g. 2nd Auto Withdrawal February Payroll Taxes \$19,881.53

- h. ACH Volunteer February Dues \$300.06
- i. ACH Local Dues \$2,623.04
- j. ACH US Bank Visa for \$3,099.52
- k. ACH US Bank Voyager Fleet \$1,814.53
- l. Auto Withdrawal Deferred Comp. \$1,100.00
- m. Auto Withdrawal DRS LEOFF II \$27,800.88
- n. Auto Withdrawal DRS PERS II \$2,731.26

*M/S/C: Miller/Buckton/All: Motion to approve entire consent agenda Items a. thru n.

VII. GOOD OF THE DISTRICT - None

VIII. CORRESPONDENCE - None

X. ADJOURNMENT

*M/S/C: Miller/ Buckton/All: There being no further business before the Board, the regular meeting was adjourned at 5:17 p.m.

Cynthia Lamothe, Chairman of the Board

Attest:

Leaha Johnson, District Secretary

*Motion/Second/Concur

**Auditing Officer signed in lieu of the Board signatures as per Resolution 2019-02. A copy of these minutes will be attached to the Fire District copy of voucher on file.