

**King County Fire District 20**  
**Board of Commissioners Regular Meeting Minutes**  
**July 8, 2019**  
**5:00 p.m.**

I. CALL TO ORDER

Commissioner Terry Miller called the meeting to order at 5:00 p.m. at the King County Fire District 20 Administration Training Room, 12424 76<sup>th</sup> Ave S, Seattle, WA 98178.

Commissioners present: Terry Miller and Craig Buckton. Cynthia Lamothe was excused.

Staff present: Chief Eric Hicks, Agnes Goldingay, Sharon Greer, Mat Lee, Thomas Kolar & Tracy Wyckoff.

Guests: None

II. Public Comment - None

III. MINUTES APPROVAL

\*M/S/C: Buckton/Miller/All: Motion to approve June 10, 2019 regular meeting minutes.

III. UNFINISHED BUSINESS

a. Hydrant Inspections. After reviewing procedures for clearing vegetation around hydrants; Chief developed new procedure for hydrant inspections. Officer to reach out to homeowner verbally or by mail. Officer to take photo of before & after.

b. Station 22 Concrete Apron – There is a sealing issue with the concrete that was poured by Eagle Roofing in June 2018. Eagle Roofing determined the issue was due to deicer used & they accept no fault. Chief asked Board approval to contact district attorney to seek damages.

\*M/S/C: Miller/Buckton/All: Motion make by Board Chair to authorize Chief to contact attorney and spend up to \$2,000.

V. NEW BUSINESS - none

VI. CHIEF REPORT

a. Chief reports low activity and fewer calls in the district on July 4 compared to 2018. Firework safety messages were shared on social media by PIO Autry.

b. PIO Autry covered the north side; Rehab 1 responded to calls in nearby Tukwila, Burien & Renton. Captain Wyckoff served as Zone 3 dispatch at Valley Communications Center. E221 responded to fatal house fire in Burien.

c. Thanks to all who worked on July 4.

d. Recruit Class 2019-001 will graduate June 25. Recruit Class 2019-002 will begin pre-academy training on August 3, 2019.

e. Staff attended memorial service for Gene Lux on June 28, 2019. Donations has been received by the fire department from members of the community in Gene's memory.

VII. FINANCE REPORT

a. Treasurer Report & bank accounts are balanced through May 2019.

a. In accordance with Assignment of Agreement for use of the City of Seattle Transmission Line Easement Right-of-Way; payment for a portion of the surface water tax fee is included in this month's consent agenda. Payment is for the April 2019, October 2018 and April 2018. The next payment due will be October 2019.

VIII. CONSENT AGENDA

- a. Blanket Voucher 190701001 through 190701042 for \$118,455.02.
- b. 1<sup>st</sup> ACH Payroll for \$64,348.18
- c. 2<sup>nd</sup> ACH Payroll for \$33,936.42
- d. ACH Payroll for Volunteers \$10,120.62
- e. 1<sup>st</sup> Half Payroll Taxes for \$31,302.98
- f. 2<sup>nd</sup> Half Payroll Taxes for Career \$13,367.24
- g. ACH for Volunteer Dues \$316.73
- h. ACH for US Bank Visa Charges for \$5,894.07
- i. ACH Payroll for 6/13/2019 to correct regular hours for \$5.75.

\*M/S/C: Buckton/Miller/All: Motion to approve entire consent agenda in the amount of \$277,747.01.

IX. GOOD OF THE DISTRICT

- a. Chairman Miller attended the General Membership meeting in Issaquah & Emergency Management Advisory Committee meeting on Wednesday morning.

X. CORRESPONDENCE – there was no correspondence.


XI. EXECUTIVE SESSION – there was no executive session.

XII. ADJOURNMENT

\*M/S/C: Buckton/Miller/All: There being no further business before the Board, the regular meeting was adjourned at 5:23 p.m.

  
\_\_\_\_\_  
Terry Miller, Chairman of the Board

Attest:

  
\_\_\_\_\_  
Sharon Greer, District Secretary

\*Motion/Second/Concur