

King County Fire District No. 20
Board of Commissioners Regular Meeting Minutes
December 9, 2021
5:00 p.m.

I. CALL TO ORDER

Commissioner Cynthia Lamothe called the virtual meeting to order at 5:00 p.m.

By roll call Commissioners present: Terry Miller, Cynthia Lamothe and Craig Buckton

II. MINUTE APPROVAL – Approved

Motion to approve minutes for Regular Meeting November 8, 2021.

*M/S/C: Miller/Buckton/All

Motion to approve minutes for Special Meeting November 22, 2021.

Amended presented – Approved amended version

*M/S/C: Miller/Buckton/All

III. NEW BUSINESS –

- a. Motion to approve Small Tools & Minor Equipment Inventory Control – #6000/#6020

Approved with changes from “biannually” to “every two years”

*M/S/C: Miller/Buckton/All

- b. Motion to approve Electronic Payments (New) - #6000/#6051 – removed the footnotes 1 & 2 as discussed.

*M/S/C: Miller/Buckton/All

IV. UNFINISHED BUSINESS – None

V. CHIEF’S REPORT

- a. Operations –

i. On November 26, 2021, there was a fire in the District; KCFD20 responded to 135th St. with the help of mutual aid from Renton Regional Fire and the Tukwila Fire Department. Crews were able to put out the fire.

ii. Rehab responded to 6 calls and filled 40 SCBAs.

- b. Community Events –

i. The Harborview COVID19 Vaccination and Booster event will be held in the District’s Administration building on December 22, 2021 – 9 am to 3 pm.

- c. Capital Projects – No updates
- d. Recruitment –
 - i. We currently have 8 volunteer candidates picked and going through the onboarding process.
 - ii. We are looking for 3-4 laterals to replace our volunteers who have been hired out.
 - iii. The final evaluation for FF Connor and FF Eaden has been completed; their graduation is coming in January 2022. They are doing well in the academy.
- e. Thank you to Local 3740, A-shift and Hagge for cooking for the District gathering, and VFW for hosting.
- f. Chief Hicks requested an executive session of 45-60 minutes.

VI. FINANCE REPORT

- a. No outstanding warrant report due to King County report delays.
- b. SAO auditor will start work next week on the Districts audit.
- c. Budget versus actual report includes December payroll, AP, quarterly payments.

VII. CONSENT AGENDA

- a. Blanket Voucher 211103001 thru 211103020 in the amount of \$18,160.50**
- b. Blanket Voucher 211201001 thru 211201035 in the amount of \$90,251.32**
- c. 1st ACH Payroll December Career \$83,314.06
- d. ACH Payroll December Volunteer \$8,324.55
- e. 2nd ACH Payroll December Career \$47,177.47
- f. 1st Auto Withdrawal December Payroll Taxes Career & Volunteer \$30,973.29
- g. 2nd Auto Withdrawal December Payroll Taxes \$14,205.85
- h. ACH Volunteer December Dues \$366.74
- i. ACH Local Dues \$2,493.40
- j. ACH US Bank Visa for \$4,189.35
- k. ACH US Bank Voyager Fleet \$2,170.26
- l. Auto Withdrawal Deferred Comp. \$1,100.00
- m. Auto Withdrawal DRS LEOFF II \$24,639.45
- n. Auto Withdrawal DRS PERS II \$2,600.87
- o. Interfund Transfer \$841.38**

*M/S/C: Miller/Buckton/All: Motion to approve entire consent agenda items a. thru o.

VIII. GOOD OF THE DISTRICT –

- a. A donation of \$1,000.00 was received for the District, we are grateful for the gift.

IX. CORRESPONDENCE

*Motion/Second/Concur

**Auditing Officer signed in lieu of the Board signatures as per Resolution 2019-02. A copy of these minutes will be attached to the District copy of voucher on file.

- a. Commissioner Miller attended the EMAC meeting. Discussion on the PSERN and FirstNet services and first quarter dates for the PSERN.
- b. Commissioner Miller updated the board that the meeting for the Spouse and Orphans has not happened at this time.

X. EXECUTIVE SESSION per RCW 42.31.110(g)

- a. At 5:31 pm Board Chair Lamothe called for Executive Session expected to last 45 minutes from 5:31 to 6:16 pm.
- b. At 6:16 pm extended 15 minutes until 6:31 pm.
- c. At 6:31 pm extended 15 minutes until 6:46 pm.
- d. At 6:46 pm extended 15 minutes until 7:01 pm.
- e. At 7:01 pm extended 15 minutes until 7:16 pm.
- f. At 7:16 pm extended 15 minutes until 7:31 pm.
- g. At 7:31 pm extended 15 minutes until 7:46 pm.
- h. At 7:46 pm extended 5 minutes until 7:51 pm.
- i. Back in session at 7:51 pm. Action taken:

Motion to approve Collective Bargaining Agreement Between King County Fire District #20 and International Association of Fire Fighters Local 3740:
January 1, 2022 – December 31, 2024
*M/S/C: Miller/Buckton/All

XI. ADJOURNMENT

*M/S/C: Miller/Buckton/All: There being no further business before the Board, the regular meeting was adjourned at 7:53 p.m.

Cynthia Lamothe, Chairman of the Board

Attest:

Leaha Johnson, District Secretary

*Motion/Second/Concur

**Auditing Officer signed in lieu of the Board signatures as per Resolution 2019-02. A copy of these minutes will be attached to the District copy of voucher on file.