

King County Fire District No. 20
Board of Commissioners Regular Meeting Minutes
September 9, 2021
5:00 p.m.

I. CALL TO ORDER

Commissioner Cynthia Lamothe called the virtual meeting to order at 5:03 p.m.

By roll call Commissioners present: Terry Miller, and Cynthia Lamothe

Excused: Commissioner Craig Buckton

Excused: District Secretary Leah Johnson. Agnes Goldingay will be taking the meeting minutes.

II. MINUTE APPROVAL – Approved

Motion to approve minutes for August 9, 2021.

*M/S/C: Miller/Lamothe/All

III. NEW BUSINESS - None

IV. UNFINISHED BUSINESS – None

V. CHIEF’S REPORT

a. Operations

i. On Thursday, 8/19/21, there was a COVID19 outbreak at the District.

1. Chief Hicks followed current KC Health department guidance and protocols. Admin staff contacted the entire staff via phone to have everyone tested. Chief emailed all district staff of the outbreak.
2. Those onsite received the rapid test. Those offsite received the PCR test.
3. Four firefighters who were previously vaccinated tested positive for COVID19. Three of the four are back on shift with the last firefighter expected back in the week.

ii. Governor’s proclamation 21-14 re: vaccine mandates for healthcare workers by October 18, 2021.

1. The District’s attorney, Brian Snure reviewed the proclamation and concluded it applies to the District and clarified the ‘healthcare setting.’
2. It is not limited to EMTs. Rather, it applies to all personnel that responds to emergency calls and is providing healthcare services regardless of location
3. Several important dates for unvaccinated employees to be fully vaccinated:

- a. First Moderna shot must be completed by Monday, September 6th.
 - b. First Pfizer shot must be completed by Monday, September 13th.
 - c. Second Moderna, second Pfizer or one-only Johnson & Johnson shots must be completed by Monday, October 4th.
 - d. The District is having separate discussions with the 3 unvaccinated employees to ensure compliance with the Proclamation's October 18th deadline.
- iii. On Tuesday, 8/17/21, the District's Rehab unit and PIO responded to a fire in Tukwila. Engine E322 provided support for Tukwila FD.
 1. Recognized PIO, Eric Autry, for his role in the fire.
 2. There were 3 fatalities. Water was used sparingly because of a landslide risk due to the building's hillside location.
 - iv. There was a fire in the District on Wednesday, 9/1/21 at 122nd and 68th streets. The fire quickly escalated to a 3-alarm fire that threatened homes on 3 sides of the property. It was contained.
 - v. Rehab responded to 9 calls and filled 29 SCBAs.
- b. Community Events – The District's annual Health and Safety Fair scheduled for Saturday, August 28, 2021, was cancelled due to current COVID19 infection rates from the delta variant.
 - i. All vendors were notified via email.
 - ii. The backpack/school supplies give away by the Alajawan Brown Foundation and COVID19 vaccinations by UW/Harborview mobile unit was still held that day.
 - iii. There were 362 backpacks with school supplies handed out via drive thru in the drill yard.
 - iv. Recognized KC Health department for donating 300 backpacks.
 - v. Recognized District admin assistant, Leaha Johnson, for all her time and effort in the drive thru backpack give away.
 - c. Capital Projects – No update on Lawhead and Associates work on the Station 22 annex remodel.
 - d. Recruitment – the 2 newest career recruits have started academy
 - e. VFW is hosting a breakfast Saturday, 9/11/2021. There will be a program in remembrance of the 20th anniversary of 9/11/2001.

VI. FINANCE REPORT

- a. Funds and bank accounts reconciled for July.
- b. Working session for 2022 budget are underway with the assumption lid lift in November is passed.
- c. Resumed AP warrants pickups in person. Reverting to pre-COVID routine.
- d. Briefly discussed status of AR collections status on transport billings.

VII. CONSENT AGENDA

*Motion/Second/Concur

**Auditing Officer signed in lieu of the Board signatures as per Resolution 2019-02. A copy of these minutes will be attached to the District copy of voucher on file.

- a. Blanket Voucher 210802001 thru 210802014 in the amount of \$33,502.90**
- b. Blanket Voucher 210803001 thru 210803021 in the amount of \$44,417.34**
- c. Blanket Voucher 210901001 thru 210901008 in the amount of \$36,687.36**
- d. 1st ACH Payroll September Career \$82,975.88
- e. ACH Payroll September Volunteer \$6,851.12
- f. 2nd ACH Payroll September Career \$45,053.71
- g. 1st Auto Withdrawal September Payroll Taxes Career & Volunteer \$39,189.20
- h. 2nd Auto Withdrawal September Payroll Taxes \$18,186.33
- i. ACH Volunteer September Dues \$333.40
- j. ACH Local September Dues \$2,493.40
- k. ACH US Bank August Voyager Fleet \$2,287.82
- l. ACH US Bank August Visa for \$14,051.45
- m. Auto Withdrawal DRS Deferred Comp. \$1,100.00
- n. Auto Withdrawal DRS LEOFF II \$25,463.75
- o. Auto Withdrawal DRS PERS II \$2,496.47
- p. Interfund Transfer \$351.08**

*M/S/C: Miller/Lamothe/All: Motion to approve entire consent agenda items a. thru p.

VIII. GOOD OF THE DISTRICT – None

IX. CORRESPONDENCE

- a. Commissioner Miller attended the 9/8/21 EMAC meeting. Discussion on the vaccination mandate and some attendees expressed resistance on the mandate.
- b. Commissioner Miller also attended the 9/8/21 KC Commissioners Association virtual meeting. There is a strong need for new officers. Current President would like to step down if there is a successor.

X. EXECUTIVE SESSION per RCW 42.31.110(g)

- a. At 5:29 pm Board Chair Lamothe called for Executive Session expected to last 20 minutes from 5:29 to 5:49 pm. At 5:49 pm extended 5 minutes until 5:54 pm.
- b. Back in session at 5:54 pm. No action taken.

XI. ADJOURNMENT

*M/S/C: Miller/Lamothe/All: There being no further business before the Board, the regular meeting was adjourned at 5:55 p.m.

Cynthia Lamothe, Chairman of the Board

*Motion/Second/Concur

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Attest:

Agnes Goldingay, Office Administrator

Leaha Johnson, District Secretary

*Motion/Second/Concur

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