

King County Fire District 20
Board of Commissioners Regular Meeting Minutes
February 8, 2021
5:00 p.m.

I. CALL TO ORDER

Commissioner Cynthia Lamothe called the virtual meeting to order at 5:00 p.m.

By roll call Commissioners present: Terry Miller, Cynthia Lamothe and Craig Buckton

II. MINUTE APPROVAL – Approved

Motion to approve minutes for January 11, 2021.

*M/S/C: Miller/Buckton/All

III. NEW BUSINESS – Approved

- a. Chief Hicks proposed hiring a new Contractor.
 - i. The contractor will help with the district’s Levy Lid Lift marketing strategy: messaging, social media, etc. The district’s attorney reviewed the contract.
 - ii. Chief discussed if there is a cost overrun, he will inform the Commissioners by email.

*M/S/C: Miller/Buckton/All

IV. UNFINISHED BUSINESS – None

V. CHIEF’S REPORT –

- a. There were no major fires in the district.
- b. COVID19 Vaccinations Updates as follows:
 - i. There are not enough vaccines for those eligible to receive the shots.
 - ii. Lakeshore Retirement vaccination rate is 99% for residents and 60% for staff.
 - iii. District received calls from a small adult assisted living facility looking for vaccines. Caller was redirected to KingCounty.gov.
 - iv. Renton Regional Fire Authority and City of Renton are working on a mobile vaccination partnership with KCFD20.
- c. Next month’s meeting, we will discuss why it is essential for a six (6) year Levy Lid Lift to fund additional staff and replace the end-of-life apparatuses (Engines/Aid unit).
- d. The District has seven (7) recruits in the current class of twenty-five (25) for King County Volunteer Fire Academy #5. Enumclaw and Mountain View recruits make up the rest of the class.

VI. FINANCE REPORT

- a. King County's December Investment Report was not available in time for this meeting.
- b. King County office staff continue to work remote. They are expected to return to the office in July.
- c. The district received the GEMT April statement. Proceeds are expected to be paid out in May.
- d. The following consent agenda items were updated after it was sent to the Commissioners:
 - i. "a." Blanket voucher was not included in previous months consent agenda
 - ii. "h." Payroll tax payment date corrected from Feb. 15th to Feb. 12th
 - iii. "j." Volunteer dues payment date corrected from Feb. 15th to Feb. 16th
 - iv. "p." Deferred Comp payment date corrected from Jan. 29th to Feb. 26th
- e. Commissioner Lamothe inquired about the unsigned documents. If consent agenda item is signed a bill was paid prior to the boards review and approval. Per Resolution 2019-02, Authorizing Auditing Officer Authority.

VII. CONSENT AGENDA

- a. Blanket Voucher 201205001 thru 201205010 in the amount of \$35,064.67**
- b. Blanket Voucher 210103001 thru 210103019 in the amount of \$17,198.35**
- c. Blanket Voucher 210201001 thru 210201026 in the amount of \$61,212.40**
- d. Blanket Voucher 210202001 thru 210202010 in the amount of \$40,064.82
- e. 1st ACH Payroll February Career \$62,104.21
- f. ACH Payroll February Volunteer \$8,078.04
- g. 2nd ACH Payroll February Career \$40,369.30
- h. 1st Auto Withdrawal February Payroll Taxes Career & Volunteer \$26,948.10
- i. 2nd Auto Withdrawal February Payroll Taxes \$16,255.23
- j. ACH Volunteer February Dues \$333.40
- k. ACH Local Dues \$2,137.20
- l. ACH US Bank Visa for \$4,117.69
- m. ACH US Bank Voyager Fleet \$1,132.74
- n. Auto Withdrawal DRS LEOFF II \$19,777.80
- o. Auto Withdrawal DRS PERS II \$3,014.82
- p. Auto Withdrawal Deferred Comp. \$900.00
- q. Interfund Transfer \$100.11

*M/S/C: Buckton/Miller/All: Motion to approve entire consent agenda Items a. thru q.

VII. GOOD OF THE DISTRICT

- a. Commissioners business cards are ready for pickup.
- b. Snure has upcoming webinars offered to the Commissioners to participate. The admin team will send invitations.

VIII. CORRESPONDENCE - None

X. ADJOURNMENT

*M/S/C: Buckton/Miller/All: There being no further business before the Board, the regular meeting was adjourned at 5:41 p.m.

Cynthia Lamothe, Chairman of the Board

Attest:

Leaha Johnson, District Secretary

*Motion/Second/Concur

**Auditing Officer signed in lieu of the Board signatures as per Resolution 2019-02. A copy of these minutes will be attached to the Fire District copy of voucher on file.