

**King County Fire District 20**  
**Board of Commissioners Regular Meeting Minutes**  
**January 11, 2021**  
**5:00 p.m.**

I. CALL TO ORDER

Commissioner Terry Miller called the virtual meeting to order at 5:00 p.m.

By roll call Commissioners present: Terry Miller, Cynthia Lamothe and Craig Buckton

II. MINUTE APPROVAL – Approved

Motion to approve minutes for December 9, 2020.

\*M/S/C: Lamothe/Buckton/All

CALL FOR NOMINATIONS FOR OFFICERS OF THE BOARD

- a. Chairman Miller called for nominations for Chairperson of the Board for 2021. Commissioner Lamothe nominated Commissioner Lamothe accepted the nomination.  
\*M/S/C: Miller/Buckton/All: Motion carried to elect Cynthia Lamothe as Board Chairman for 2021.
- b. Chairman Miller called for nominations for Vice-Chairman of the Board for 2021. Commissioner Lamothe nominated Commissioner Craig Buckton. Craig accepted the nomination.
- c. \*M/S/C: Lamothe/Miller/All: Motion carried to elect Craig Buckton as Vice Chairman of the Board for 2021.
- d. Chairman Miller appointed Leaha Johnson to serve as District Secretary for 2021  
\*M/S/C: Miller/Buckton/All: Motion carried to appoint Leaha Johnson as District Secretary.

III. NEW BUSINESS - None

IV. UNFINISHED BUSINESS – None

V. CHIEF’S REPORT

- a. Our crews are currently over 50% vaccinated at this time. COVID-19 vaccine is entirely voluntary for our crews.
- b. December 23, 2020, Greentree fire was three alarm fire with multiple responding agencies: Port of Seattle Mobile Unit, Medic One Rehab, Zone 3, Soup Ladies – provided food support to crews, Renton Regional, Renton Schools, Council Girmay Zahilay, Westhill Association, Urban Family, Skyway Coalition, Puget Sound Regional Fire Authority, Renton Fire Authority, King County Fire District 20, City of Tukwila Fire Department,

Administration Staff all stepped up and worked together, Thank you to everyone for an incredible job.

- c. King County Fire District 20 is looking at this years' elections for Levy Lid lift. We are looking at the Primary vs. General for six years request to the community and looking into doing a newsletter, community meetings, staff working on getting the aid car in service.
- d. King County Fire District 20 Volunteer Fire Academy graduates for this class are previous class are FF Conor, FF Longanecker, FF McGee, FF Munden. FF Wheeler was recognized for her hard work. Congratulations to FF Hicks and FF Motzer are now officially off probation for completing their first year as career firefighters.

VI. FINANCE REPORT

- a. November treasure report reconciled.
- b. 2020 Budgets – 2020 not complete run date 1/8/2020. 2021 Budget – Expense posted to start off the year.
- c. Local dues switched over to ACH per FF Wilkson, this is Consent Agenda item “j”.
- d. Review of the corrected items, “p., q., s.” on Consent Agenda.
- e. Reviewed the number signed on voucher vs BIAS approvals numbers.

VI. CONSENT AGENDA

- a. Blanket Voucher 201203001 thru 201203009 in the amount of \$12,499.81\*\*
- b. Blanket Voucher 210101001 thru 210101015 in the amount of \$22,529.92\*\*
- c. Blanket Voucher 210102001 thru 210102005 in the amount of \$33,394.75
- d. 1st ACH Payroll January Career \$66,785.80
- e. ACH Payroll January Volunteer \$10,357.47
- f. 2nd ACH Payroll January Career \$40,311.23
- g. 1st Auto Withdrawal January Payroll Taxes Career & Volunteer \$30,746.61
- h. 2nd Auto Withdrawal January Payroll Taxes \$16,214.54
- i. ACH Volunteer January Dues \$333.40
- j. ACH Local Dues \$2,137.20
- k. ACH US Bank Visa for \$7,985.60
- l. ACH US Bank Voyager Fleet \$1,402.31
- m. Auto Withdrawal DRS LEOFF II \$20,685.85
- n. Auto Withdrawal DRS PERS II \$3,492.35
- o. Auto Withdrawal Deferred Comp. \$600.00
- p. Payroll Taxes 2nd December VOID <\$16,179.33>
- q. Payroll Taxes 2nd December Revised \$16,120.57
- r. Interfund Transfer \$44.55
- s. Special Payroll December 16, 2020 <\$354.62>

\*M/S/C: Lamothe/Buckton/All: Motion to approve entire consent agenda Items a. thru s.

VII. GOOD OF THE DISTRICT

VIII. CORRESPONDENCE

X. ADJOURNMENT

\*M/S/C: Lamothe/ Buckton/All: There being no further business before the Board,  
the regular meeting was adjourned at 5:45 p.m.

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Cynthia Lamothe, Chairman of the Board

Attest:

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Leaha Johnson, District Secretary

\*Motion/Second/Concur

\*\*Auditing Officer signed in lieu of the Board signatures as per Resolution 2019-02. A copy of these minutes will be attached to the Fire District copy of voucher on file.