

King County Fire District 20
Board of Commissioners Regular Meeting Minutes
October 8, 2020
5:00 p.m.

I. CALL TO ORDER

Commissioner Terry Miller called the virtual meeting to order at 5:01 p.m.

By roll call Commissioners present: Terry Miller, Cynthia Lamothe & Craig Buckton

II. MINUTE APPROVAL – Approved

*M/S/C: Lamothe/Buckton/All: Motion to approve minutes for September 10, 2020

III. NEW BUSINESS – Approved Resolution and Request

a. Resolution – 2020-011 Resolution Declaring Rubber Hose Surplus

* M/S/C: Buckton/ Lamothe/All: Motion to approve

b. Resolution – 2020-012 Resolution Surplus Kodak Camera and Powershred 220

* M/S/C: Lamothe/Buckton/All: Motion to approve

IV. CHIEF'S REPORT

Structure Fires:

October 8, 2020 This morning we had a house fire at Renton Ave & 116th Pl; there were no injuries to firefighters or community.

COVID-19 Report:

- a. King County COVID 19 data is reporting for our zip Code: 98178 has 369 positive cases.
- b. Our crews continue to wear Personal Protective Equipment (PPE) on calls, and the 911 operators continue to screen calls.
- c. King County Local Services donated PPE, and Thank you to the Admin team and Leah Johnson's kids for putting together PPE bags for the community. PPE kits are on the rigs for crews to give out to those in need.

Burn Ban:

The King County burn ban has been lifted; recreational fires are ok. Yard waste burning is never ok.

Deployments:

Thank you to Lieutenant Kolar, Volunteer John Madson and Volunteer Firefighter Kyle Hagge. These firefighters were deployed to support Washingtonians wherever they are in need. John Madson was deployed again.

Reimbursement Efforts:

We are working with Washington State Emergency Management and FEMA for COVID grants and reimbursements. It will be a lengthy process. And with the added deployments, we will also be seeking reimbursement from the State.

Community Events:

King County Fire District 20 had a pancake breakfast benefits Skyway VFW, and PPE give away, raised \$300 for the VFW, and gave 50 PPE bags to the community.

Recruitment:

King County Fire District 20 has started the process of establishing an eligibility list for 2021. Chief Hicks has enlisted three people for the oral board.

Capital Projects:

Rehab unit arriving on October 9th in Portland, our driveway on October 14th. The penalty for a 30-day change order for days is 45 days, total credit \$20,000.00. Training will be completed with crews with the new rig before going into service.

Bunker dryer – Additional dryer for crews' gear is being purchased and added at Station 22.

New Administration Vehicle – Red Explorer has been delivered and waiting to have lights and sirens added.

Budget in process, draft waiting on grant for hiring additional firefighters. Also waiting on GEMT funds. Possible Special Meeting – tentative date November 16th. Tentative invite will be sent.

V. FINANCE REPORT

- a. Third (3rd) quarter reports and payments were processed and completed: WA Unemployment Insurance (UI, Labor & Industries (L&I), Paid Family Medical Leave (PFML) and Federal Income Tax, Form 941.
- b. Our first Voyager Fleet fuel ACH payment didn't go as smooth. Bank received funds but did not apply payment to our account. They have since found it and correctly applied payment. October payment should be smooth.
- c. BLS charts were updated to reflect feedback from Commissioner Lamothe.
- d. New report this month is for State Mobilization. This is as a result of the Wildland fire deployments for Lieutenant Kolar, Emergency Coordinator, John Madson and Kyle Hagge, Volunteer FF
- e. Reimbursements are in process for COVID19 and the state mobilization (aka Wildfire) deployments

- f. Budget will be presented at November regular board meeting. If need more time, we will meet Monday, November 16th (as per Chief report discussion)
- g. Staff attended WFOA virtual conference. Discussed with Commissioner Lamothe pros and cons of virtual conferences.
- h. WFOA is offering Snure virtual workshops that would normally be offered at WFOA conference. KCFD20 staff will be in attendance.

VI. CONSENT AGENDA

- a. Blanket Voucher 200903001 thru 200903020 in the amount of \$74,046.62
- b. Blanket Voucher 201001001 thru 201001033 in the amount of \$61,538.84
- c. 1st ACH Payroll Career \$80,195.71
- d. ACH Payroll Volunteer \$9,524.55
- e. 2nd ACH Payroll Career \$40,633.21
- f. 1st Auto Withdrawal Payroll Taxes Career & Volunteer \$40,190.61
- g. 2nd Auto Withdrawal Payroll Taxes \$15,086.82
- h. ACH Volunteer August Dues \$300.06
- i. ACH US Bank Voyager Fleet \$1,849.86
- j. ACH US Bank Visa for \$11,033.93
- k. Auto Withdrawal Deferred Comp. \$900.00
- l. Auto Withdrawal DRS PERS II \$3,985.39
- m. Auto Withdrawal DRS LEOFF II \$23,516.96

Auditing Officer signed in lieu of the Board signatures as per Resolution 2019-02. A copy of these minutes will be attached to the Fire District copy of voucher on file.

*M/S/C: Lamothe/Buckton/All: Motion to approve entire consent agenda Items a. thru m.

VII. GOOD OF THE DISTRICT

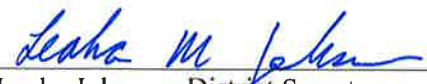
VIII. CORRESPONDENCE

VIII. ADJOURNMENT

*M/S/C: Lamothe/Buckton/All: There being no further business before the Board, the regular meeting was adjourned at 5:37 p.m.

Terry Miller, Chairman of the Board

Attest:



Leaha Johnson, District Secretary

*Motion/Second/Concur

