

**King County Fire District 20**  
**Board of Commissioners Regular Meeting Minutes**  
**August 10, 2020**  
**5:00 p.m.**

I. CALL TO ORDER

Commissioner Terry Miller called the virtual meeting to order at 5:00 p.m.

By roll call Commissioners present: Terry Miller, Cynthia Lamothe & Craig Buckton

Staff present Eric Hicks, Agnes Goldingay, Sharon Greer, Leaha Johnson & Tracy Wyckoff

II. MINUTE APPROVAL – Approved

\*M/S/C: Lamothe/Buckton/All: Motion to approve minutes for July 9, 2020 Regular Meeting with corrections as noted.

III. NEW BUSINESS – Approved Resolution and Request

- a. Resolution – 2020-008 Resolution Designating Portion of Reserve Fund as Reserved for Unemployment Insurance Liabilities

\* M/S/C: Lamothe/Buckton/All: Motion to approve

- b. Request from Chief Hicks to King County Fire District 20 Commissioners for \$1000 to acquire a UV-C Box (1) for COVID-19 decontamination of masks for the district from University of Washington.

\* M/S/C: Lamothe/Buckton/All: Motion to approve

IV. CHIEF'S REPORT

Operations:

COVID-19 Report: From the start of March of this year we have had 10 recorded encounters with COVID 19 patients. These encounters are reviewed by Dr. Rea and determined to be a Non-Exposure event due to our crews doing a phenomenal job of wearing PPE on EMS calls and Transporting patients to the ER. We continue to stress the importance of staying safe off duty and staying home when you are feeling sick. We currently use King County Public Health as our resource we on of our members are feeling sick we get them in for testing right away.

So far this year we have had 5 members tested. One of the members that tested positive was due to an off-duty exposure. One of the 5 tested was due to an exposure inside the station but he has since tested negative.

On July 30, our crews responded to 12901 76th for an abandon house fire. Reports of fireworks and juveniles in the area and running away from property. E322 found fire in the basement, and also appears squatters have been using it. Most windows and doors are boarded up. King County Sheriff's Office Fire Investigation Unit determined fire to be arson/intentionally set.

Community Events:

- a. On July 29th we partnered up the King County Local Services and King Sheriff Department and handed PPE to businesses and residents free masks and hand sanitizer. All provided in partnership with King County Sheriff, Amazon Treasure Truck, and King County.

Capital Projects:

Drill yard lights, flagpole and statue lights have been upgraded to LED lights and Wi-Fi switches and timer's set-up for automatic turn-on/off.

Recruitment:

- a. We have selected 6 recruits for our volunteer firefighter academy. These new recruits will start the pre-academy on August 15 and the 3 day a week academy schedule will start the first Saturday in September and will run through December.

V. FINANCE REPORT

- a. All funds and bank accounts reconciled for June 2020.
- b. Imprest Travel account. Amount is normally kept at \$3,000. Discussed this last month.
  - a. There is an uncashed check \$260 that remain unresolved.
  - b. Unsuccessful email and phone attempts. Sent an email to Julie Hiatt's work email.
    1. Otherwise will issue stop payment. Coordinate reissue with President of KCFCFA.
- c. Rehab reimbursement rates (Eff 8/1/20)
  - a. Old Rate:
    1. Water \$5/case
    2. Gatorade \$20/case
    3. Protein bars \$20/box
  - b. New rate:
    1. Water \$6.50/case (increase of \$1.50)
    2. Gatorade \$20/case (no change)
    3. Protein bars \$14/box (reduction of \$6)
  - c. COVID19 expenses through June. Grant submission in progress.
    1. Working with Cris with FEMA but changed off to Amy.
    2. Submission will be reviewed.
- d. GEMT kick off for FY20 (ending 6/30/20) occurred virtually.
  - a. Deadline is 8/14/20. This is a soft deadline per Edwin, our POC. So, we can continue to submit beyond the deadline.

- e. GEMT future reimbursement rate (for 7/1/20-6/30/21)
  - 1. FY21 expense increased 5% or \$843.
  - 2. Current rate = \$16,470.
  - 3. New rate = \$17,313. This is tentative.
- f. Updated charts showing June revenue trending included in packet. The rest of the budgeted amounts expected in April came through in June.
  - 1. Bar chart of Property Tax collections thru June down by -1% or \$8,423 as compared to 2019.
  - 2. Previously thru May down -9% or \$117k
  - 3. Bar chart of Maintenance and Operating (M&O) Tax Levy collections thru June is up 27% or \$91,939 compared to 2019. This is in line with the 31% increased budget amount for 2020.
  - 4. Previously thru May +17% or \$56k; and
  - 5. Pie chart of 2020 Budget for all revenue sources by amount and total budget allocation (no change). Provided for reference.
  - 6. Agnes is deferring update to September meeting. The explanation provided by the Special District accountant wasn't sufficient.

#### V. CONSENT AGENDA

- a. Blanket Voucher 200703001 thru 200703015 in the amount of \$9,628.18
- b. Blanket Voucher 200801001 thru 200801021 in the amount of \$20,612.08
- c. Blanket Voucher 200803001 thru 200803024 in the amount of \$49,236.15
- d. ACH US Bank Visa for \$5,297.11
- e. ACH Volunteer August Dues \$333.40
- f. 1st ACH Payroll Career \$62,520.24
- g. ACH Payroll Volunteer \$11,196.58
- h. 1st Auto Withdrawal Payroll Taxes Career & Volunteer \$27,907.61
- i. 2nd ACH Payroll Career \$40,026.45
- j. 2nd Auto Withdrawal Payroll Taxes \$15,896.94
- k. Auto Withdrawal Deferred Comp. \$900.00
- l. Auto Withdrawal DRS LEOFF II \$19,258.59
- m. Auto Withdrawal DRS PERS II \$3,932.83

Auditing Officer signed in lieu of the Board signatures as per Resolution 2019-02. A copy of these minutes will be attached to the Fire District copy of voucher on file.

\*M/S/C: Buckton/ Lamothe /All: Motion to approve entire consent agenda Items a. thru m.

#### VI. GOOD OF THE DISTRICT

- a. Commissioner Miller reported he talked to Mark Thompson King County Sheriff needs to be supported and its illegal fireworks are a problem.
- b. Rehab unit update, no update currently. Will work on getting update for next meeting. They are going to owe us for late delivery.

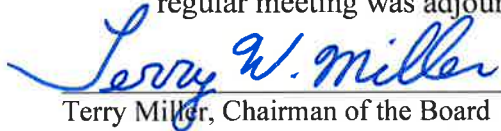
#### VII. CORRESPONDENCE

- a. Commissioner Miller reported from Spouse and Orphan's Board this Wednesday, August 12, 2020 6:30 meeting.

- b. Commissioner Lamothe thanked Leaha for vetting with her West Hill Community Association online voting.

VIII. ADJOURNMENT

\*M/S/C: Lamothe/Buckton/All: There being no further business before the Board, the regular meeting was adjourned at 5:33 p.m.

  
Terry Miller, Chairman of the Board

Attest:

  
Leaha Johnson, District Secretary

\*Motion/Second/Concur