

King County Fire District 20
Board of Commissioners Regular Meeting Minutes
June 8, 2020
5:00 p.m.

I. CALL TO ORDER

Commissioner Terry Miller called the meeting to order at 5:00 p.m. at virtual meeting.
By roll call Commissioners present: Terry Miller, Cynthia Lamothe, & Craig Buckton

Staff present Eric Hicks, Agnes Goldingay, Sharon Greer, Leaha Johnson, Tracy Wyckoff & Chelsea Motzer

II. MINUTE APPROVAL – Discussion: Correct Roman numerals I thru IV and remove Unfinished Business & New Business

*M/S/C: Lamothe/Miller/All: Motion to approve minutes for May 11, 2020 Regular Meeting with corrections as noted.

III. CHIEF'S REPORT

Operations:

- a. Captain Wyckoff continues to serve as Zone 3 Emergency Coordinator during COVID19 pandemic.
- b. Reviewed the extra staffing assigned for May 31st to respond if needed to possible higher volume calls connected with the local looting. Looters were reported in Bellevue Square Mall, Southcenter Mall, Renton Walmart & Auburn Mall
- c. Crews continue to use Personal Protective Equipment during COVID19 Pandemic. Two encounters with positive patients have been reported but no exposures to crew members. COVID testing is available for fire fighters, family members & protestors.
- d. Crews responded to a commercial fire at 124th and Renton Ave S. on June 4. Tukwila Fire department responded with an engine. Renton Regional Fire Authority responded with a Battalion Chief & ladder truck. The fire was contained to one unit due to the quick action of B Shift. Four units were uninhabitable due to fire & water damage. Tenants received assistance from Red Cross.
- e. The department applied for a FEMA grant for \$600,000 to provide two additional day staff firefighters five days a week for 3 years. The intent is to staff the aid car during the weekdays. These two firefighters will start Academy in January 2021.
- f. No report on Capital Projects this month.
- g. Community Events update: Safety Fair for 2020 cancelled due to COVID-19
- h. Due to volunteer firefighter being hired to full time career positions, we will have at least 2-4 recruits in our next volunteer Recruit Academy.
- i. Chief Hicks addressed the current world events, challenges and social issues we are currently facing. He noted he is grateful to work with a non-bias group in the fire service and hopes everyone checks their issues at the door. Commissioner Lamothe acknowledged Chief's remarks as well said.

IV. FINANCE REPORT

- a. Treasurer's report & account totals including: Imprest Account, deposit account, payroll direct deposit & petty cash have been reconciled to April 2020. Issue with direct deposit for volunteer payroll was resolved to clear up error message and ensure accurate payment.
- b. All COVID-19 tracking continues for cost impacts to KCFD20
- c. The 2020 Budget Position report indicates we are at 50% for the year.
- d. We will provide an update on the property taxes collected at a future meeting.

- e. We received a GEMT deposit in the amount of \$614,443. which is more than expected.
- f. We are running a second Accounts Payable voucher to keep Accounts Payable current. King County is currently on work from home status until September 7, 2020.

V. CONSENT AGENDA

- a. Blanket Voucher 200502001 thru 200502024 in the amount of \$33,363.67
- b. Blanket Voucher 200602001 thru 200602027 in the amount of \$72,688.01
- c. US Bank Visa Electronic Payment for \$3,124.85
- d. ACH Volunteer Dues \$350.07
- e. 1st ACH Payroll Career \$55,283.93
- f. ACH Payroll Volunteer \$13,860.62
- g. 2nd ACH Payroll Career \$39,868.15
- h. 1st ACH Payroll Taxes Career & Volunteer \$24,261.91
- i. 2nd ACH Payroll Taxes \$15,770.28

Auditing Officer submitted Blanket Voucher to King County on behalf of the Board per Resolution 2019-02 in order to meet payroll & accounts receivable due dates. Second voucher will be submitted on June 8, 2020. A copy of these minutes will be attached to the Fire District copy of voucher on file.

*M/S/C: Buckton/ Lamothe /All: Motion to approve entire consent agenda Items a. thru i.

VI. GOOD OF THE DISTRICT

- a. Commissioner Miller reported no meeting scheduled for King County Fire Commissioners or EMAC this week due to COVID pandemic.
- b. Commissioner Miller reported Spouse & Orphans Board Meeting to be scheduled soon. Doors will be locked until till phase 3 for King County and KCFD20 will continue to be closed to the public until further notice.

VII. CORRESPONDENCE

- a. None

VIII. ADJOURNMENT

*M/S/C: Lamothe/Buckton/All: There being no further business before the Board, the regular meeting was adjourned at 5:27 p.m.

Terry Miller, Chairman of the Board

Attest:



Sharon Greer, District Secretary

*Motion/Second/Concur