

King County Fire District 20
Board of Commissioners Regular Meeting Minutes
February 10, 2020
5:00 p.m.

I. CALL TO ORDER

Commissioner Terry Miller called the meeting to order at 5:00 p.m. at the King County Fire District 20, Administration Building, 12424 76th Ave S, Seattle, WA 98178.

Commissioners present: Terry Miller, Cynthia Lamothe & Craig Buckton.

Staff present Eric Hicks, Agnes Goldingay, Sharon Greer, Leah Johnson, Eric Autry & Tracy Wyckoff. Kyle Hagge arrived at 5:09 pm. Mike Fitzgerald arrived at 5:24 pm.

Guests: None

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT - NONE

IV. MINUTE APPROVAL

*M/S/C: Lamothe/Buckton/All: Motion to approve minutes for January 10, 2020 Regular Meeting.

V. UNFINISHED BUSINESS

- a. The tenant of the property at 12608 Renton Ave S will move out effective February 23, 2020.

VI. NEW BUSINESS

- a. Resolution 2020-002 declaring office furniture surplus and authorizing disposal.
*M/S/C: Lamothe/Buckton/All: Approve to adopt Resolution 2020-002.

VII. CHIEF'S REPORT

Operations:

- a. No major fires for the month reported in the District
- b. Annual Banquet is March 7 at VFW at 5:00 pm. Retiree Thomas P. Cunningham will be honored.
- c. On February 13 Kyle Hagge & Justin Madden will be awarded FF of the Year and EMT of the year by Skyway VFW.
- d. Freedom Foundation – The District received notification from the District's attorney Brian Snure that we have been named as a defendant in the litigation involving the Freedom Foundation's public record request to the Department of Retirement Systems. Any requests should be forwarded to admin support for follow up.
- e. Infectious Disease – There is no special protocol for the corona virus; the staff will follow current protocols for infectious disease.

Community Events:

- f. On February 18 CERT volunteers, Zone 3 Fire Explorers, PIO Eric Autry & CERT Instructor Leah Johnson installed 30 smoke alarms as part of American Red Cross Smoke Alarm Campaign. More CERT class will be scheduled in 2020.
- g. On January 27 CERT Pet Rescue class was held as part of the CERT Quarterly meeting.

- h. On January 19, the Union and Volunteer Association sponsored a benefit breakfast at the Skyway VFW.
- i. On February 14 King 20 Fire participated in Health Hearts Program with Renton RFA at Lakeridge Elementary School providing blood pressure checks & glucose monitoring.

Capital Projects

- j. New desks & office furniture has been installed in administrative office.
- k. New fire station alerting system is currently being installed.
- l. Still looking into key less door locks for the facilities. Locks cost approximate \$2500 each.
- m. SVI reports they are behind schedule to complete the new Rehab Unit. According to the contract, they will complete work within 400 days or pay a penalty of \$200 per day.

Recruitment:

- n. Volunteer Fire Academy 2019-2 graduation ceremony was January 9. Congratulations to Fire Fighters Maddyson Arnone, Taylor Copertino, Kiel Hicks & Callum McCulloch.
- o. We have five recruits starting in 2020, four in academy starting March 3 and one lateral firefighter.

VII. FINANCE REPORT

- a. 2020 Budget Position showing year to date budget balances was shared as a handout to the Board
- b. Treasurer's report & bank accounts are reconciled through December 2019.
- c. State Auditor Report Exit interview to be scheduled. A Manager's letter is expected for two open items.

VIII. CONSENT AGENDA

- a. Blanket Voucher 200202001 through 200201051 for \$141,679.45
- b. ACH for US Bank Visa Charges for \$6,761.38.
- c. ACH for Volunteer Dues \$300.40
- d. Special payroll for December 2019 Volunteer for \$1,436.02.
- e. 1st ACH Payroll for \$64,794.87
- f. ACH Payroll for Volunteers \$8,117.81
- g. 2nd Half Payroll for Career \$39,530.50
- h. 1st Half Payroll Taxes \$29,419.52
- i. 2nd Half Payroll Taxes for \$15,635.59

*M/S/C: Buckton/Lamothe/All: Motion to approve entire consent agenda in the amount of \$307,675.54.

IX. GOOD OF THE DISTRICT

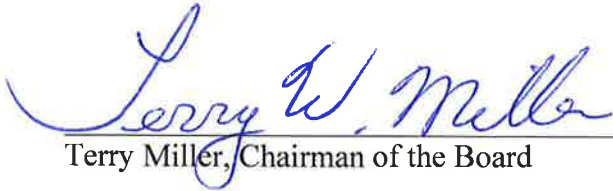
- a. 2020 Bias Rally on February 1-22 in Spokane – Goldingay to attend
- b. Washington Fire Commissioners Saturday Seminar:
Feb 22 in Spokane,
April 4 in Squamish – Lamothe to tentatively attend
June 6 in Chelan – Miller to attend
- c. NAEFO Conference September 21-22 in Las Vegas – Miller to attend.

X. CORRESPONDENCE – None.

XI. EXECUTIVE SESSION per RCW 42.30.140(4) to review the performance of a public employee. At 5:31 the Board Chairman called an executive session pursuant to RCW 42.30.140(4) to evaluate qualification of applicant for public employee. The session is to last for 10 minutes until 5:41 pm. No action is expected. At 5:41 Board returned regular session.

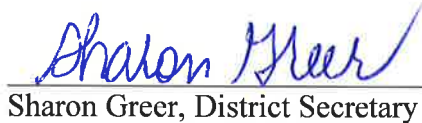
XII. ADJOURNMENT

*M/S/C: Lamothe/Buckton/All: There being no further business before the Board, the regular meeting was adjourned at 6:43 p.m.



Terry Miller, Chairman of the Board

Attest:



Sharon Greer, District Secretary

*Motion/Second/Concur