

King County Fire District 20
Board of Commissioners Regular Meeting Minutes
January 9, 2020
5:00 p.m.

I. CALL TO ORDER

Commissioner Terry Miller called the meeting to order at 5:00 p.m. at the King County Fire District 20, Administration Building, 12424 76th Ave S, Seattle, WA 98178.

Commissioners present: Terry Miller & Craig Buckton. Cynthia Lamothe attended by teleconference. Chief Hicks & Leah Johnson were excused.

Staff present: Agnes Goldingay, Sharon Greer, Mike Fitzgerald, Chelsea Motzer, Kevin Blair & Adam Wilkinson.

Guests: None

II. PLEDGE OF ALLEGIANCE

III OATH OF OFFICE

Commissioner Terry Miller was sworn in having been duly elected to the office of King County Fire Protection District #20 Commissioner Position No. 2.

IV. CALL FOR NOMINATIONS FOR OFFICERS OF THE BOARD

- a. Chairman Miller called for nominations for Chairperson of the Board for 2020. Commissioner Lamothe nominated Commissioner Miller accepted the nomination.
*M/S/C: Lamothe/Buckton/All: Motion carried to elect Terry Miler as Board Chairman for 2020.
- b. Chairman Miller called for nominations for Vice-Chairman of the Board for 2020. Commissioner Lamothe nominated Commissioner Craig Buckton. Craig accepted the nomination.
- c. *M/S/C: Lamothe/Miller/All: Motion carried to elect Craig Buckton as Vice Chairman of the Board for 2020.
- d. Chairman Miller appointed Sharon Greer to serve as District Secretary for 2020
*M/S/C: Miller/Buckton/All: Motion carried to appoint Sharon Greer as District Secretary.

V. PUBLIC COMMENT – None.

VI. MINUTES APPROVAL – Change: Consent Agenda: Item i: to “Wire transfer to purchase property at 12608 Renton Avenue South for \$651,135.39 (estimate) subject to Board approval. Change unfinished business to move motions under appropriate items.

*M/S/C: Buckton/Lamothe/All: Motion to approve minutes with changes as noted.

VII. UNFINISHED BUSINESS

- a. Resolution 2019-08b Revised Resolution changing meeting date from Monday, September 7 to Thursday, September 20 due to Labor Day holiday.

VIII. NEW BUSINESS

- a. Resolution 2020-001 Surplus Whirlpool Refrigerator
*M/S/C: Buckton/Lamothe/All: Motion to approve adopt Resolution 2020-001.

IX. CHIEF'S REPORT

Operations:

- a. No major fires for the month reported in the District
- b. 2019 calls for service total 2,173.
- c. Thanks to the crews on B-shift for working Christmas Eve and New Years Day and the crew of A-shift for working Christmas Day.
- d. On December 19, Chief assisted PIO Eric Autry in a public education event at Puget Sound Skills Center. Because of this demonstration, the King County Fire Chiefs Association was able to share the message of holiday fire safety to thousands of people in the community.

Community Events:

- e. On January 19, the Union and Volunteer Association is sponsoring a benefit breakfast at the Skyway VFW from 9am-11am.

Capital Projects

- f. Currently reviewing estimates for electronic keyless door locks.
- g. Delivery of Rehab Unit may be delayed. There is a penalty built into the contract of \$200 per day. The contract calls for delivery within 400 days.

Recruitment:

- h. Volunteer Fire Academy 2019-2 graduation ceremony is January 9. Graduating recruits FF Maddyson Arnone, Taylor Copertino, Kiel Hicks & Callum McCulloch.
- i. We have six recruits starting 2020-1 class on February 3.
- j. At this time, the mailing list for volunteer applications will remain open on the website.

VII. FINANCE REPORT

- a. The District is scheduled for Audit by the Washington State Auditor's for the years 2017 & 2019. The audit will commence on December 23 and expected to last two or three weeks.
- b. Treasurer Report & bank accounts are reconciled through November 2019.
- c. On December 23, 2019 the District closed on the property at 12608 Renton Ave S adjacent to Station 22. The seller will continue to occupy the space until March 2020. Tenant provided a Certificate of Insurance. Property has been added to our Insurance policy & is currently used as storage. The water & sewer account has been transferred to the District.
- d. BLS transports for October & November have been billed. December transports are almost complete & ready to bill.
- e. Rehab Billing report is included in this month's financials.
- f. November investment pool report for November 2019 is included.

VIII. CONSENT AGENDA

- a. Blanket Voucher 191202001 through 191202018 for \$17,556.40
- b. Blanket Voucher 200101001 through 200101033 for \$86,899.95.
- c. ACH for US Bank Visa Charges for \$2,435.43.
- d. ACH for Volunteer Dues \$300.06.
- e. 1st ACH Payroll for \$53,421.45
- f. ACH Payroll for Volunteers \$7,380.66
- g. 2nd Half Payroll for Career \$40,463.26

- h. 1st Half Payroll Taxes \$21,852.25
- i. 2nd Half Payroll Taxes for \$15,860.02

*M/S/C: Lamothe/Buckton/All: Motion to approve entire consent agenda in the amount of \$983,300.97.

IX. GOOD OF THE DISTRICT

- a. Correspondence from Washington Fire Commissioners Association outlining some of the benefits of membership in the WFCA. Annual dues for 2020 in the amount of \$2,519 will be submitted for payment at next regular meeting.
- b. Donations in the amount of \$406 were received by the Volunteer Firefighter Association in memory of Chuck Vitiritti.

X. CORRESPONDENCE – None.

XI. EXECUTIVE SESSION – At 5:51 the Board Chairman called an executive session pursuant to RCW 42.30.110(l)(h) to consider the acquisition of real estate and RCW42.30.11(l)(g) to evaluate qualification of applicant for public employee. The session is to last for 30 minutes until 6:21 pm. Action is expected. At 6:22 Board returned regular session. The following actions taken.

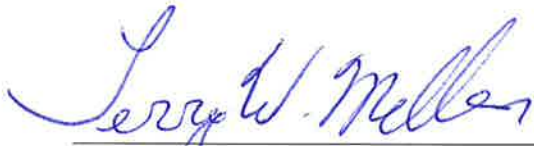
*M/S/C: Lamothe/Buckton/All: Motion to approve Resolution 2019-10 authorizing purchase of real property located at 12608 Renton Ave S, Seattle, WA 98178 which is adjacent to Station 22.

*M/S/C: Lamothe/Buckton/All: Motion to approve Resolution 2019-12 Transfer Funds from reserve to general fund.

*M/S/C: Lamothe/Buckton/All: Motion to approve employment contract between King County Fire District 20 and Leaha Johnson with the following changes. Remove last line on page 3 and add stepchildren to bereavement leave.

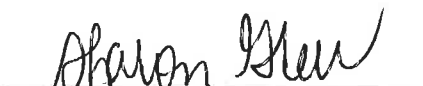
XII. ADJOURNMENT

*M/S/C: Lamothe/Buckton/All: There being no further business before the Board, the regular meeting was adjourned at 6:26 p.m.



Terry Miller, Chairman of the Board

Attest:



Sharon Greer, District Secretary

*Motion/Second/Concur