

King County Fire District 20
Board of Commissioners Regular Meeting Minutes
December 9, 2019
5:00 p.m.

I. CALL TO ORDER

Commissioner Terry Miller called the meeting to order at 5:00 p.m. at the King County Fire District 20, Administration Building, 12424 76th Ave S, Seattle, WA 98178.

Commissioners present: Terry Miller, Craig Buckton & Cynthia Lamothe.

Changes to the Agenda: move Resolution 2019-10 Purchase Real Property and Resolution 2019-12 Transfer Funds from Reserve to General Fund to after Executive Session. Add RCW 42.30.110(l)(g) to evaluate qualifications of applicant for public employment to Executive Session per RCW42.30.11(l)(g)

Staff present: Chief Eric Hicks, Agnes Goldingay, Sharon Greer, Leah Johnson, Mat Lee, Tracy Wyckoff, John Jeppesen & Adam Wilkinson.

Guests: None

II PUBLIC COMMENT - None

III. MINUTES APPROVAL

- a. *M/S/C: Buckton/Miller/All: Motion to approve November 7, 2019 regular meeting minutes.
- b. *M/S/C: Buckton/Miller/All: Motion to approve November 13, 2019 special meeting minutes.

IV. UNFINISHED BUSINESS

- a. Contractor submitted offer to repair concrete apron Station 22 for \$19,750 and accepted counteroffer of \$22,225.50.
*M/S/C: Lamothe/Buckton/All: Accept contractor's offer except for address
- b. 2020 Revised Budget
*M/S/C: Lamothe/Buckton/All: Motion to approve budget with changes discussed.
- c. Resolution 2019-09b Regarding the Real Property Tax & Annual Report
*M/S/C: Lamothe/Buckton/All: Motion to adopt Resolution 2019-09b
- d. Resolution 2019-10 Purchase Real Property & Resolution 2019-12 Transfer Funds from Reserve to General Fund; move to after executive session.

V. NEW BUSINESS

- a. Resolution 2019-11 Surplus Computers
*M/S/C: Buckton/Lamothe/All: Motion to approve adopt Resolution 2019-11.
- b. Results of the general election on November 5, 2019 certifying that Terry Miller was duly elected to Commissioner Position No. 2. with 2,545 votes.

VI. CHIEF'S REPORT

- a. No major fires for the month reported in the District
- b. Thanks to A shift for working Thanksgiving this year
- c. Fire Fighter Lee's last day as Recruitment & Retention Coordinator is December 19. His last shift as a volunteer firefighter is December 21, 2019. Chief thanked Lee for his service and many contributions to the department.

- d. VFW is sponsoring a toy drive & dinner on December 14 in conjunction with Local 3740 & Volunteer Association.
- e. D-Shift Holiday Party is on December 15. Potluck & white elephant gift exchange.
- f. VFW is sponsoring a Holiday party for Campbell Hill Elementary School on December 18. Local 3740 & Volunteer Association will be cooking hot dogs.
- g. VFW's Annual Holiday Party is on December 21. All are invited.
- h. Capital Projects for year are done.
- i. On December 6 & 7 staff interviewed 60 candidates to established list for final interview for volunteer recruit academy in 2020.
- j. Academy for Career Fire Fighters is scheduled February-June. Interview panel included two fire fighters from outside the department and one community member. Renton Deputy Chief & Captain Wyckoff conducted Chief's Interview on December 3 to establish eligibility list. Kiel Hicks & Chelsea Motzer were offer conditional offers of employment and will attend the next Recruit Academy starting February 3, 2020. Upon their graduation in June, career firefighters will all be assigned 24-hour shifts and day shift will be eliminated. This staffing model with allow us to run two fulltime career firefighters on the engine and one fulltime career firefighter on the aid car. Volunteers will continue to work evenings & weekends.
- k. Chief requested Executive Session per RCW 42.30.110(b) to consider the acquisition of real estate & RCW 42.30.11-(l)(g) to evaluate qualifications of applicant for public employment.

VII. FINANCE REPORT

- a. Treasurer Report & bank accounts are reconciled through October 2019.
- b. New additions to the finance report are bank statements, System Design BLS reports & Rehab invoice reports.

VIII. CONSENT AGENDA

- a. Blanket Voucher 191201001 through 191201051 for \$191,436.13.
- b. ACH for US Bank Visa Charges for \$3,597.63
- c. ACH for Volunteer Dues \$400.08
- d. 1st ACH Payroll for \$55,449.35
- e. ACH Payroll for Volunteers \$10,309.90
- f. 1st Half Payroll Taxes \$21,851.60
- g. 2nd Half Payroll for \$37,439.65
- h. 2nd Half Payroll Taxes for \$11,681.24
- i. Wire Transfer to Purchase 12608 Renton Ave S for \$651,135.39 (estimate) subject to Board Approval.

*M/S/C: Lamothe/Buckton/All: Motion to approve entire consent agenda in the amount of \$983,300.97.

IX. GOOD OF THE DISTRICT

- a. Correspondence from Washington Fire Commissioners Association outlining some of the benefits of membership in the WFC. Annual dues for 2020 in the amount of \$2,519 will be submitted for payment at next regular meeting.
- b. Donations in the amount of \$406 were received by the Volunteer Firefighter Association in memory of Chuck Vitiritti.

X. CORRESPONDENCE – None.

XI. EXECUTIVE SESSION – At 5:51 the Board Chairman called an executive session pursuant to RCW 42.30.110(l)(h) to consider the acquisition of real estate and RCW42.30.11(l)(g) to evaluate qualification of applicant for public employee. The session is to last for 30 minutes until 6:21 pm. Action is expected. At 6:22 Board returned regular session. The following actions taken.

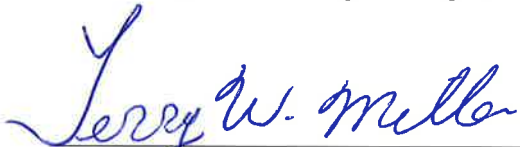
*M/S/C: Lamothe/Buckton/All: Motion to approve Resolution 2019-10 authorizing purchase of real property located at 12608 Renton Ave S, Seattle, WA 98178 which is adjacent to Station 22.

*M/S/C: Lamothe/Buckton/All: Motion to approve Resolution 2019-12 Transfer Funds from reserve to general fund.

*M/S/C: Lamothe/Buckton/All: Motion to approve employment contract between King County Fire District 20 and Leaha Johnson with the following changes. Remove last line on page 3 and add stepchildren to bereavement leave.


XII. ADJOURNMENT

*M/S/C: Lamothe/Buckton/All: There being no further business before the Board, the regular meeting was adjourned at 6:26 p.m.



Terry Miller, Chairman of the Board

Attest:



Sharon Greer, District Secretary

*Motion/Second/Concur