

King County Fire District 20
Board of Commissioners Regular Meeting Minutes
November 7, 2019
5:00 p.m.

I. CALL TO ORDER

Commissioner Terry Miller called the meeting to order at 5:00 p.m. at the King County Fire District 20, Administration Building, 12424 76th Ave S, Seattle, WA 98178.

Commissioners present: Terry Miller & Craig Buckton.

Cynthia Lamothe arrived at 5:56 pm.

Changes to the Agenda: move Unfinished Business after Correspondence to allow for late arrival of Cynthia Lamothe.

Staff present: Chief Eric Hicks, Agnes Goldingay, Sharon Greer, Mat Lee, Mike Fitzgerald, John Jeppesen, Adam Wilkinson & Steve Andersen.

Guests: None

II PUBLIC COMMENT - None

III. MINUTES APPROVAL

- a. *M/S/C: Buckton/Miller/All: Motion to approve October 7, 2019 Regular and October 21 Special meeting minutes.

IV. UNFINISHED BUSINESS

- a. Moved to follow IX. Correspondence below.

V. NEW BUSINESS

- a. Resolution 2019-04 Surplus Fire Suppression Equipment & Miscellaneous Office Furniture. *M/S/C: Buckton/Miller/All: Motion to approve & adopt Resolution 2019-04.
- b. Board reviewed Valley Communication Fee Schedule for January 1, 2020 thru December 31, 2020 at the rate of \$44.33 for each dispatchable call; a monthly service rate of \$16.50 to be collected for each user on Valley Com Netmotion Service and a monthly rate to be collected for each user on the Valley Com 800MHz Radio System; calculation for 800MHz is based on the number of radios plus airtime usage. Annual costs for 800 MHz are estimated at \$3,220 for 2020.

VI. CHIEF'S REPORT

- a. Crews responded to 195 dispatchable calls in October with 15 on Halloween, 10/31/2019.
- b. There was a house fire on October 28 that started in the attic due to electrical wiring. Another house fire on October 30 due to illegal wiring in the attic.
- c. An Inter Local Agreement with Puget Sound Regional Fire Authority is close to completion for the CARES program. This program provides a resource for repeat patients for low acuity, life assists and aid.
- d. Commissioners Terry Miller, Cynthia Lamothe, Chief Hicks and Office Administrator Agnes Goldingay attended the Washington Fire Commissioners Conference in Tulalip in October.
- e. On October Chief Hicks, Agnes & Sharon attended a billing workshop sponsored Systems Design.
- f. Oral Board interviews are scheduled for November 13 & 14 to establish an eligibility list for career firefighters.

- g. Capitol Project Update: Administration kitchen upgrade is near completion. Chief is working with a contractor to install a station alerting system to consolidate & modernize the current system. Cost is estimated at \$44,000; Station 22 new paint, new flooring, bathrooms are complete & new audio-visual system project is on-going in the admin training room.
- h. Volunteer Recruits continue the ten-week academy. Graduation is scheduled for December.
- i. Oral boards are scheduled for December 6-7 for our next volunteer academy candidates. We currently have 104 applicants.
- j. Chief requested Executive Session per RCW 42.30.110(b) to consider the acquisition of real estate.

VII. FINANCE REPORT

- a. Treasurer Report & bank accounts are reconciled through November 2019.
- b. Agnes attended WFCA pre-conference on health care and reports Trusteed has announced plan changes effective January 1, 2020. Notices will be mailed directly to members. There will be no increase in premium 2020-2021.

VIII. CONSENT AGENDA

- a. Blanket Voucher 191101001 through 191101056 for \$142,339.75.
- b. ACH for US Bank Visa Charges for \$5,809.55
- c. ACH for Volunteer Dues \$400.08
- d. 1st ACH Payroll for \$51,182.83
- e. ACH Payroll for Volunteers \$8,779.25
- f. 1st Half Payroll Taxes \$19,748.65
- g. 2nd Half Payroll for \$35,161.35
- h. 2nd Half Payroll Taxes for \$12,216.99

*M/S/C: Buckton/Miller/All: Motion to approve entire consent agenda in the amount of \$275,638.45.

IX. GOOD OF THE DISTRICT

- a. Commissioners Miller & Lamothe plan to attend Incident Management Training for Elected Officials on Saturday, November 9 in Shoreline, WA
- b. November 12-14 – Chief Hicks & FF Adam Wilkinson to attend Labor Management/No Secrets Symposium in Olympia, WA.
- c. Commissioner Miller announced all officers will serve another two years for Spouse & Orphans Fund and he will attend King County Fire Commissioners General Membership Meeting on November 13 in Burien and King County Emergency Management Advisory Committee meeting also on November 13.

X. CORRESPONDENCE – None.

XI. EXECUTIVE SESSION – At 5:22 the Board Chairman called an executive session pursuant to RCW 42.30.110(l)(h) to consider the acquisition of real estate. The session is to last for 25 minutes until 5:49 pm. No action is expected. At 5:25 Board returned regular session. No action taken.

V. UNFINISHED BUSINESS

- a. Concrete Apron Station 22 – Chief is still waiting to hear back from Attorney.
- b. 2020 Draft Budget was reviewed by the Board.

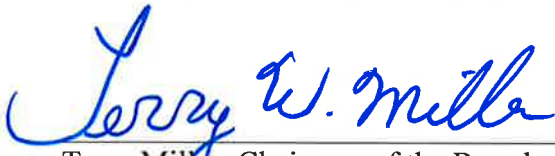
At 6:21 pm the Board returned to Executive Session per RCW 42.30.110(1)(h) to consider the acquisition of real estate. Session is expected to last 15 minutes, action is expected. At 6:37 pm, the Board returned to regular session. The following action taken:

*M/S/C: Lamothe/Buckton/All: Motion to authorize Chief to make an offer on property consistent with fair market value in consultation with District's legal counsel.

*M/S/C: Buckton/Lamothe/All: Motion to approve 2020 Budget & Resolution 2019-09 Real Property Tax.

XII. ADJOURNMENT

*M/S/C: Buckton/Lamothe/All: There being no further business before the Board, the regular meeting was adjourned at 6:44 p.m.



Terry Miller, Chairman of the Board

Attest:



Sharon Greer, District Secretary

*Motion/Second/Concur