

King County Fire District 20
Board of Commissioners Regular Meeting Minutes
October 7, 2019
5:00 p.m.

I. CALL TO ORDER

Commissioner Terry Miller called the meeting to order at 5:00 p.m. at the King County Fire District 20 Station 22, 12416 76th Ave S, Seattle, WA 98178.

Commissioners present: Terry Miller & Craig Buckton. Cynthia Lamothe was excused.
Staff present: Chief Eric Hicks, Sharon Greer, Mat Lee, Tracy Wyckoff, Thomas Kolar, Adam Wilkinson, Eric Autry & Leaha Johnson.

Guests: None

II PUBLIC COMMENT - None

III. MINUTES APPROVAL

- a. *M/S/C: Buckton/Miller/All: Motion to approve September 9, 2019 regular meeting minutes.

IV. UNFINISHED BUSINESS

- a. Station 22 Concrete Apron – Chief received an email from the District’s attorney advising that the Contractor’s insurance company will send a representative to inspect the surface layers chipping. These areas include the first pour in front of each bay door.

V. NEW BUSINESS

- a. Resolution 2019-008 setting regular meeting dates for 2020.
*M/S/C: Buckton/Miller/All: Motion approved to adopt Resolution 2019-008 with revision to change year from 2019 to 2020 in third paragraph.
- b. 2020 Budget Hearing – the staff is preparing the draft budget for 2020 and ask for a special meeting to be scheduled on October 21, 2019 at 5:00 pm.
- c. National Association of Emergency and Fire Officials (NAEFO) is a non-profit organization that represents & informs emergency services officials on national issues and provides assistance to statement emergency services associations. They hold an annual conference in Las Vegas every September. Commissioner Miller has attended three of these conferences and requests membership in this organization.

VI. CHIEF’S REPORT

- a. No major fires in the District
- b. The flags are at Half Staff for National Fallen Firefighters Memorial October 7 sunrise to sunset. 119 firefighters have died in the line of duty since last year’s memorial.
- c. There was a fatal vehicle vs. pedestrian accident on the evening of October 4 on Renton Ave S.
- d. On September 21, Chief attended the memorial service for Captain Eric Boutwell of King County Fire District 2 who passed away on September 11, 2019.
- e. Community Emergency Response Team (CERT) classes are scheduled to start Monday, October 28. Leaha Johnson was introduced to the Board. She will be working with Eric Autry assisting with organization & teaching CERT classes.
- f. King County Fire District 20 will participate in the annual Firefighter Stair Climb on Sunday, March 8 to raise funds to find a cure on behalf of The Leukemia &

Lymphoma Society. Donations can be made through the link on King 20 Fire Facebook page.

- g. Capital Projects – On going projects include: Station 22 bedrooms, dorm & bathrooms – paint & new flooring
Station 22 Kitchen & Dayroom - paint
Station 22 Mezzanine & Bay – paint & new flooring
Admin Kitchen – new flooring, new cabinets & appliances.
Anticipated completion of these projects is October 23.
- h. Chief requested an executive session per RCW 42.30.110(g) to review performance of public employee.

VII. FINANCE REPORT

- a. Treasurer Report & bank accounts are balanced through August 2019.
- b. Work continues on the draft budget for 2020.
- c. Agnes is attending Fire Admin Support Conference in Union, WA from October 7-9.

VIII. CONSENT AGENDA

- a. Blanket Voucher 191001001 through 191001048 for \$123,602.67.
- b. ACH for US Bank Visa Charges for \$3,352.51
- c. ACH for Volunteer Dues \$383.41
- d. 1st ACH Payroll for \$58,264.75
- e. ACH Payroll for Volunteers \$9,624.56
- f. 1st Half Payroll Taxes \$25,612.74
- g. 2nd Half Payroll for \$34,735.09
- h. 2nd Half Payroll Taxes for \$13,040.43

*M/S/C: Buckton/Miller/All: Motion to approve entire consent agenda in the amount of \$268,616.16

IX. GOOD OF THE DISTRICT

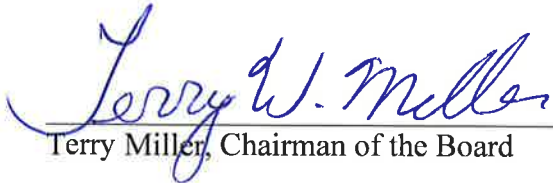
- a. Admin Staff is attending Washington Fire Admins Support Conference, October 7-9 in Union, WA
- b. Admin Staff & Commissioners are attending West Hill Quarterly Meeting at the VFW on October 15.
- c. Admin Staff & Commissioners are attending Washington Fire Commissioners Annual Conference in Tulalip, WA on October 24-26 which includes 2019 WFCA Health Care Workshop & Snure Seminar on October 23.
- d. Commissioner Miller attended the annual NAEFO Conference in Las Vegas and reported increase attendance, good speakers & good location.
- e. Commissioner Miller to attend King County Fire Commissioners Association General Membership meeting on Wednesday, October 9 in Burien.
- f. Commissioner Miller is also serving as Alternate delegate/representative for the King County Emergency Management Advisory Committee (EMAC) that will meet on October 9. Commissioner Miller is serving as alternate until Commissioner Fossos is able to return or decides to step down.
- g. Admin Staff is attending Ambulance Billing & Documentation Workshop by System Design at Tukwila community Center on October 30 from 9am to 3 pm.

X. CORRESPONDENCE – None.

XI. EXECUTIVE SESSION – At 5:15 the Board Chairman called an executive session pursuant to RCW 42.30.110(l)(g) to review the performances of a public employee. The session is to last for 10 minutes until 5:25 pm. Action is expected. At 5:25 Board returned regular session. No action taken.

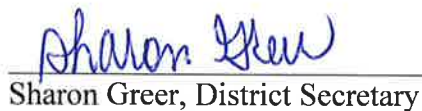
XII. ADJOURNMENT

*M/S/C: Buckton/Miller/All: There being no further business before the Board, the regular meeting was adjourned at 5:30 p.m.



Terry Miller, Chairman of the Board

Attest:



Sharon Greer, District Secretary

*Motion/Second/Concur