

King County Fire District 20
Board of Commissioners Regular Meeting Minutes
January 10, 2019
5:00 p.m.

I. CALL TO ORDER

Chairman Terry Miller called the meeting to order at 5:00 p.m. at the King County Fire District 20 Administration Training Room, 12424 76th Ave S, Seattle, WA 98178.

Commissioners present: Terry Miller, Cynthia Lamothe and Craig Buckton.

Staff present: Chief Eric Hicks, Captain Wyckoff, Lt. Bartlett, FF Lee, FF Martinez, Bonnie Netherby & Sharon Greer. FF Cunningham & Hopper at 5:12 pm.

Guests: Agnes Goldingay

II. PLEDGE OF ALLEGIANCE

III. CALL FOR NOMINATIONS

a. Chairman Miller called for nominations for Chairman of the Board for 2019. Commissioner Lamothe nominated Commissioner Miller. Miller accepted the nomination. *M/S/C: LAMOTHE/BUCKTON/ALL: Motion carried to elect Terry Miller as Board Chairman for 2019.

b. Chairman Miller called for nominations for Vice-Chairman of the Board for 2019 and nominated Commissioner Lamothe. Cynthia Lamothe accepted the nomination. *M/S/C: MILLER/BUCKTON/ALL: Motion carried to elect Cynthia Lamothe as Vice Chairman of the Board for 2019.

c. Chairman Miller called for appointment for District Secretary. Commissioner Lamothe appointed Sharon Greer to serve as District Secretary for 2019. Sharon accepted the appointment. *M/S/C: LAMOTHE/MILLER/ALL: Motion carried to appoint Sharon Greer as District Secretary of the Board for 2019.

IV. PUBLIC COMMENT – none.

V. APPROVE MINUTES

*M/S/C: LAMOTHE/BUCKTON/ALL: Motion carried to approve regular meeting minutes for December 10, 2018.

VI. UNFINISHED BUSINESS

a. Ground Emergency Transport (GEMT). Chief Hicks spoke to the possible source of revenue through GEMT program. Discussion followed.

b. Request for KCFD 20 Interview Policy added to agenda and adopted into policy. *M/S/C: Buckton/Lamothe/All: Motion to adopt interview policy regarding release of medical and other protected information in situations involving interviews of District personnel relating to fire & emergency medical responses.

VII. NEW BUSINESS

a. Resolution 2018-013 Surplus Microwave

*M/S/C: LAMOTHE/BUCKTON/ALL: Motion to approve Resolution to surplus broken microwave oven.

VIII. CHIEF REPORT

- a. No major fires to report in the District this month; we responded to mutual aid calls in Renton.
- b. Thank you to all Career & Volunteer staff who worked Christmas Eve, Christmas Day & New Year's Day.
- c. No report on Capitol projects.
- d. Call for Bids for Rehab unit is open until Friday, January 11, 2019 at 6 pm. A special meeting may be called to accept Bid.
- e. Conditional offer of employment offered to Agnes Goldingay to fill the position of Office Administrator, Finance. Employment contract is ready to sign. She will begin 1/22/2019. Agnes spoke to the Board.
- f. On December 15, five volunteer recruits graduated academy. Welcome FF Brzusek, Eaden, Martinez, Ortiz and Stephens.
- g. Career Firefighter Adam Wilkinson will start as full time career firefighter on 1/14/2019 & start academy 2/4/2019.
- h. Two lateral candidates, six recruits & 3 alternates were selected from 96 applicants to attend Spring 2019 volunteer academy. FF Lee made a Recruitment & Retention presentation to the Board.
- i. Chief reminded the board the annual volunteer association banquet is March 2, 2019.

IX. FINANCE REPORT

All bank statements & treasurer's report are reconciled through November 2018.

X. CONSENT AGENDA

- a. Blanket Voucher 190101001 thru 19101040 totaling \$78,171.51
- b. Blanket Voucher 190102001 thru 190102010 totaling \$45,312.87
- c. ACH for US Bank Visa Charges for \$3,707.37
- d. 1st ACH Payroll for Career \$51,564.18
- e. ACH Payroll for Volunteer \$10,052.62
- f. 2nd ACH Payroll for Career \$35,282.88
- g. 1st Half Payroll Taxes for Career & Volunteer \$23,435.54
- h. ACH Volunteer Dues for \$433.42
- i. 2nd Payroll Taxes for \$14,378.52

XI. GOOD OF THE DISTRICT

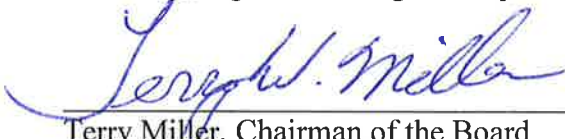
XII. CORRESPONDENCE

XIII. EXECUTIVE SESSION per RCW 42.30.110(l)(g)

The Board went into executive session pursuant to RCW 42.30.110(l)(g) to evaluate the qualifications of an applicant for public employment. Executive session will be for 10 minutes until 5:37, possible action to be taken following executive. At 5:47 back in regular session. ACTION: Motion to approve employment contract between KCFD 20 and Agnes Goldingay and authorize Chief to sign contract. *M/S/C/ALL: BUCKTON/LAMOTHE/ALL.

XIV. ADJOURNMENT

*M/S/C: BUCKTON/LAMOTHE/ALL: There being no further business before the Board, the regular meeting was adjourned at 5:50 p.m.



Terry Miller, Chairman of the Board

Attest:



Sharon Greer, District Secretary

*Motion/Second/Concur