

**King County Fire District 20**  
**Board of Commissioners Regular Meeting Minutes**  
**November 8, 2018**  
**5:00 p.m.**

I. CALL TO ORDER

Chairman Terry Miller called the meeting to order at 5:02 p.m. at the King County Fire District 20 Administration Training Room, 12424 76<sup>th</sup> Ave S, Seattle, WA 98178.  
Commissioners present: Terry Miller, Craig Buckton & Cynthia Lamothe.

Staff present: Chief Hicks, Office Admin Netherby, Admin Asst Greer, FF John Jaworski, FF Cunningham & FF/Recruit Coordinator Lee.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT - None

IV. MINUTES APPROVAL

\*M/S/C: LAMOTHE/BUCKTON/ALL: Motion to approve regular meeting minutes for October 8, 2018.

V. UNFINISHED BUSINESS

None

VI. NEW BUSINESS

a. Resolution 2018-010 setting regular meeting dates for 2019.

\*M/S/C: LAMOTHE/BUCKTON/ALL: Motion to adopt resolution.

b. Resolution 2018-011 declaring Whirlpool washer surplus and authorizing disposal.

\*M/S/C: LAMOTHE/BUCKTON/ALL: Motion to adopt resolution.

c. 2019 Draft Budget was presented to the Board. Discussion followed. A Budget Public Hearing is scheduled for Monday, November 19 at 5:00 p.m.

VII. CHIEF'S REPORT

a. Operations Report

1. No major fires in the district this month. Rehab 1 has responded to several calls outside the district.

b. Community Events:

1. Chief and Recruitment Coordinator attended Career Fairs in September & October. Mat Lee placed an ad for volunteer firefighters with Facebook and received 155 hits & 8,000 views.

2. FF Hopper made 175 contacts in schools for Fire Prevention week September 8-12.

3. Mat Lee is working on a presentation on recruiting using the website & social media.

c. Capital Projects. New Signage for Station 22 and Administration Building is pending and should be complete by December 2018. Major capitol projects will resume April 2019.

- d. Recruitment
  - 1. Oral Boards are scheduled for November 13. An eligibility list will be established and the top five will interview with the Chief.
- e. Tactical & Administrative SOPs
  - 1. No updates. Respiratory policy is next on the schedule.

VIII. FINANCE REPORT

- a. All accounts are balanced.

IX. CONSENT AGENDA

- a. Blanket voucher 181101001 thru 181101053 for \$52,529.52
- b. Blanket voucher 1811002001 thru 181102009 for \$38,393.71
- c. Vendor ACH for \$7,677.91 & \$416.76
- d. 1<sup>st</sup> ACH Payroll for Career \$52,466.39
- e. 2<sup>nd</sup> ACH Payroll for Career for \$32,266.19
- f. ACH Payroll for Volunteers for \$9,375.75
- g. 1<sup>st</sup> Payroll Taxes for Career & Volunteer \$21,763.76
- h. 2<sup>nd</sup> Payroll Taxes for Career \$11,855.67

\*M/S/C: LAMOTHE/BUCKTON/ALL: Motion to approve consent agenda.

X. GOOD OF THE DISTRICT

- a. Volunteer recruit academy graduation is December 15, 2018
- b. King County Fire Chiefs & Commissioners Annual Banquet is January 16, 2019
- c. South King County Fire Training Consortium Graduation is January 22, 2019
- d. Legislative Day is January 24, 2019
- e. Annual King 20 Volunteer banquet is March 2, 2019

XI. CORRESPONDENCE – None.

XII. EXECUTIVE SESSION

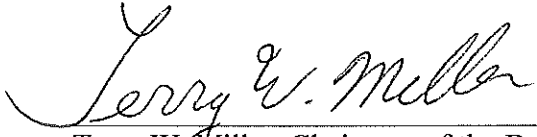
a, The Board went into executive session pursuant to RCW 42.30.110(I)(g) to review the performance of a public employee. The executive session will be for 15 minutes until 6:27. Action expected. At 6:27 the session ended. Board returned to regular meeting. The following action taken.

\*M/S/C: LAMOTHE/BUCKTON/ALL: Motion to amend employment agreement with Bonnie Netherby to increase deferred compensation contributed by the district from \$200 to \$300 per month.

\*M/S/C: LAMOTHE/BUCKTON/ALL: Motion to amend employment agreement with Sharon Greer to increase deferred compensation contributed by the district from \$200 to \$300 per month; increase annual salary by 5% and add one floating Holiday for a total of two per year.

XIII. ADJOURNMENT

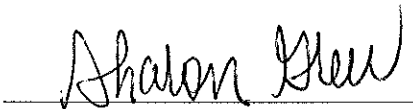
\*M/S/C: LAMOTHE/BUCKTON/ALL: There being no further business before the Board, the regular meeting was adjourned at 6:30 pm.



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Terry W. Miller, Chairman of the Board

Attest:



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Sharon Greer, District Secretary

\*Motion/Second/Concur