

**King County Fire District 20**  
**Board of Commissioners Regular Meeting Minutes**  
**October 8, 2018**  
**5:00 p.m.**

I. CALL TO ORDER

Chairman Terry Miller called the meeting to order at 5:00 p.m. at the King County Fire District 20 Administration Training Room, 12424 76<sup>th</sup> Ave S, Seattle, WA 98178.  
Commissioners present: Terry Miller, Craig Buckton & Cynthia Lamothe.

Staff present: Chief Hicks, Office Admin Netherby, Admin Asst Greer, Capt. Wyckoff, Lt. Kolar, Lt. Bartlett, FF Kevin Blair, FF John Jaworski, FF Jeppesen, FF Cunningham & FF/Recruit Coordinator Lee.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT - None

IV. MINUTES APPROVAL

\*M/S/C: LAMOTHE/MILLER/ALL: Motion to approve regular meeting minutes for September 10, 2018.

V. UNFINISHED BUSINESS

- a. Remodel Training Tower – no report.
- b. Bryn Maw Property – no report.

VI. NEW BUSINESS

- a. The fee schedule for 2019 Valley Communications was received. Dispatchable calls are \$42.45 and monthly rate of \$16.50 for each user on the Valley Com Netmotion service. A monthly rate will be collected for each user on the Valley Com 800MHz radio system calculated on the number of radios plus airtime usage. Annual costs for 2019 are estimated at \$3,066.00.

\*M/S/C: LAMOTHE/BUCKTON/ALL: Motion to authorize Board Chair to sign the fee schedule on behalf of the District.

VII. CHIEF'S REPORT

a. Operations Report

1. No major fires in the district this month. Rehab 1 has responded to several calls outside the district.
2. Chief acknowledge Chaplain Folmar's retirement effective October 10 with 17 years' service to the district.
3. The District received a letter from Washington Surveying & Rating Bureau initiating the process of updating the Protection Class rating for our community. This evaluation will take place between now and October 2019.

b. Community Events:

- 1) On September 29, Chief & FF Jeppesen attended a diversity job fair in Renton to recruit volunteer firefighters. Contacts were made.
- 2) We have 12 community members in CERT class that is held every Wednesday until graduation December 8, 2018. Thanks for PIO Autry for his good work.
- 3) On September 15 members of the department & the community attended Chief Henry's retirement celebration at the Skyway VFW. Thanks to the staff for their work.

c. Capital Projects.

- 1) New workout room is completed in the tower. Chief invited members of the board to visit.

d. Recruitment

- 1) We have 5 volunteer recruits in academy until December 15. All are doing well according the weekly progress reports.
- 2) On October 5 the volunteers were invited to take the test to establish Career Firefighter eligibility list through National Safety Testing. Application period will end November 9. Interviews for career position will be scheduled for the end of November 2018.

e. Tactical & Administrative SOPs

1. No updates. Respiratory policy is next on the schedule.

VIII. FINANCE REPORT

- a. All accounts are balanced.
- b. Staff has started working on 2019 Budget. Figures should be ready for November 8 board meeting. A special meeting will need to be scheduled for budget hearing. The budget is due to King County by December 3, 2018.

IX. CONSENT AGENDA

- a. Blanket voucher 181001001 thru 181001045 for \$93,541.88
- b. Blanket voucher 181002001 thru 181002009 for \$38,766.53
- c. ACH US Bank Visa for \$2,947.14
- d. 1<sup>st</sup> ACH Payroll for Career/Commissioners \$50,881.15
- e. 2<sup>nd</sup> ACH Payroll for Career for \$31,645.11
- f. ACH Payroll for Volunteers for \$10,889.67
- g. 1<sup>st</sup> Payroll Taxes for Career & Volunteer \$23,540.76
- h. 2<sup>nd</sup> Payroll Taxes for Career \$13,079.80

\*M/S/C: LAMOTHE/MILLER/ALL: Motion to approve consent agenda.

X. GOOD OF THE DISTRICT

- a. King County Fire Commissioners on October 10, 2018 in Burien. Commissioner Miller to attend. EMS Levy is on the agenda.

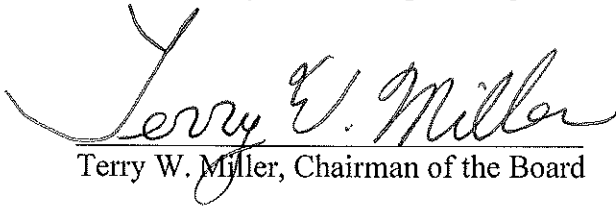
XI. CORRESPONDENCE – Washington Surveying & Rating Bureau latter dated 9/26/2018.

XII. EXECUTIVE SESSION

a, The Board will be going into executive session pursuant to RCW 42.30.140 relating to collective bargaining issues & negotiations. The executive session will be for 15 minutes until 5:15. Action expected. Extended at 5:30 pm for 20 minutes. At 5:50 the session ended. Board returned to regular meeting. The following action taken. \*M/S/C: LAMOTHE/MILLER/ALL: Motion to approve Collective Bargaining Agreement between King County Fire District 20 and IAFF Local 3740 and authorize Board Chairman to sign on behalf of the District.

XIII. ADJOURNMENT

\*M/S/C: MILLER/LAMOTHE/ALL: There being no further business before the Board, the regular meeting was adjourned at 5:55 pm.



Terry W. Miller, Chairman of the Board

Attest:



Sharon Greer, District Secretary

\*Motion/Second/Concur