

King County Fire District 20
Board of Commissioners Regular Meeting Minutes
August 9, 2018
5:00 p.m.

I. CALL TO ORDER

Chairman Terry Miller called the meeting to order at 5:02 p.m. at the King County Fire District 20 Administration Training Room, 12424 76th Ave S, Seattle, WA 98178.

Commissioners present: Terry Miller, Cynthia Lamothe and Craig Buckton.

Staff present: Chief Eric Hicks, Office Administrator Bonnie Netherby, Administrative Assistant Sharon Greer & Recruit Coordinator Mat Lee.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT - None

IV. MINUTES APPROVAL

*M/S/C: LAMOTHE/BUCKTON/ALL: Motion to approve regular meeting minutes for July 9, 2018.

V. UNFINISHED BUSINESS

a. Remodel Training Tower – no update.

b. Bryn Mawr Property – The District continues to clean up Station 21. Thanks to Ryan Hopper, the day crew and volunteers on clean up and surplus efforts.

VI. NEW BUSINESS

a. Resolution 2018-009 Surplus Exercise Equipment.

*M/S/C: BUCKTON/LAMOTHE/ALL: Motion to approve Resolution 2018-009.

b. A draft Social Media Policy was presented to the Board. Discussion followed.

*M/S/C: LAMOTHE/BUCKTON/ALL: Motion to approve social media policy with strike outs noted.

VII. CHIEF'S REPORT

a. Operations Report – No major fires to report.

Rehab 1 & PIO has been responding to calls out of the district.

b. Community Events:

1) PIO Autry & FF Compton attended the Kent Police Memorial.

2) July 15 was National Ice Cream Day. The duty crew handed out ice cream bars in Skyway Park & Creston Point Apartments.

3) Pancake Breakfast scheduled for August 18 sponsored by the volunteer association and Local 3740.

4) An engine and the aid car will participate in the Skyway Parade on August 18.

5) Safety Fair on August 25 with lots of fun activities planned.

c. Capital Projects

1) LED Lights installed in Apparatus Bay.

2) Exterior Paint – contractor scheduled 8/6/2018 – 8/31/2018

- 3) New tables & chairs have been delivered.
- d. Recruitment
 - 1) Volunteer Recruit Academy 5 is underway.
 - 2) FF Ryan Doherty starts Recruit Academy at the Training Consortium on September 4.
- e. Strategic Plan – Long Range Goal – Improve training & facilities & adding personnel SOP

VIII. FINANCE REPORT

- a. Budget Forecast Review was shared with the Board
- b. Received Management Letter from State Auditor for 2015-2016 for asset tracking. Asset Tracking Program is in place.

IX. CONSENT AGENDA

- a. Blanket voucher 180801001-180801080 for \$120,810.49
- b. ACH US Bank Visa for \$797.63
- c. 1st ACH Payroll for Career & Commissioners \$1,829.80 & \$42,805.37
- d. ACH Payroll for Volunteers for \$7,413.87
- e. 2nd ACH Payroll for Career \$31,620.43
- f. 1st Payroll Taxes for Career \$16,053.68 & 659.36
- g. Payroll Taxes for Volunteer \$2,355.17
- h. 2ⁿ Payroll Taxes for Career \$13,186.45

*M/S/C: LAMOTHE/BUCKTON/ALL: Motion to approve consent agenda.

X. GOOD OF THE DISTRICT

- a. Car Show & fundraiser at Lakeshore Retirement on July 28 – check presentation August 24.
- b. King County Fire Commissioner General Membership Meeting August 8, 2018

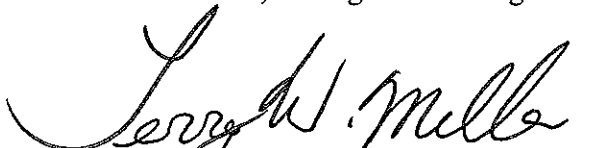
XI. CORRESPONDENCE - None

XII. EXECUTIVE SESSION

a, The Board will be going into executive session pursuant to RCW 42.30.140 relating to collective bargaining issues & negotiations. The executive session will be for 30 minutes until 7:10 pm, no action expected. Extended at 7:40 pm for 30 minutes. At 8:10 pm session ended, no action taken. Board returned to regular meeting.

XIII. ADJOURNMENT

*M/S/C: LAMOTHE/BUCKTON/ALL: There being no further business before the Board, the regular meeting was adjourned at 8:10 pm.


Terry W. Miller, Chairman of the Board

Attest:

Sharon Greer

Sharon Greer, District Secretary
*Motion/Second/Concur