

King County Fire District 20
Board of Commissioners Regular Meeting Minutes
July 10, 2017
5:00 p.m.

I. CALL TO ORDER

Chairman Terry Miller called the meeting to order at 5:21 p.m. at the King County Fire District 20 Administration Training Room, 12424 76th Ave S, Seattle, WA 98178.

Commissioners present: Terry Miller, Cynthia Lamothe and Eugene Lux
Staff present: Chief Eric Hicks, Office Admin. Bonnie Netherby, Admin. Assistant Sharon Greer and PIO Dave Nelson.

II. PUBLIC COMMENT – None.

III. MINUTES APPROVAL

*M/S/C: LAMOTHE/LUX/ALL: Motion to approve meeting minutes for regular meeting June 8, 2017.

IV. UNFINISHED BUSINESS

- a. Annual Finance Report filed with Washington State Auditor on June 29 completing number one priority of Chief Hicks and O.A. Netherby. Chief acknowledged the services provided by CPA firm to compile the report. Discussion followed regarding Chief's authorization limit for purchases.
- b. Resolution 2017-007 Maintenance & Operations Levy RCW 84.52.130
Discussion followed regarding items needed for maintenance and operations in the next five years.
*M/S/C: Lamothe/Lux/All: Motion to approve Resolution 2017-007 and authorizing Chief to move forward to place Proposition 1 on the ballot for the next general election on November 7, 2017.

V. NEW BUSINESS

None

VI. CHIEF REPORT

- a. Discussion for drill yard improvements for safety, carpet for training room & admin office and new rehab unit two new engines and reserve engine. Chief plans to add Station 21 to strategic plan and contacted Frank Lawhead to assess Station 21 to get an environmental report.
- b. Chief reported theft of water pump stored in Conex box at Station 21; report was filed with King County Sheriff's Deputy. All files stored at Station 21 are being relocated to Admin.
- c. Chief thanked PIO Dave Nelson for his work on Skyway Fire Facebook.
- d. Engine 22 is in the shop for repairs. Rehab 1 is in the shop for new muffler.
- e. Chaplain Patterson submitted his resignation effective July 31. A party is planned for July 30.
- f. The new website is www.king20fire.org.
- g. Chief requested executive session to discuss performance of an employee & Admin Contracts.

VII. FINANCIAL REPORTS

- a. The Board reviewed the monthly financial reports and account reconciliations.

VIII. CONSENT AGENDA APPROVAL OF EXPENDITURES

*M/S/C: LUX/LAMOTHE/ALL: Motion to approve vouchers and payroll expenses.

- a. Blanket Vouchers 07001 through 07073 for \$97,648.34.
b. 1st ACH Payroll \$41,873.27
c. 1st Payroll Taxes \$21,757.52
d. 2nd ACH Payroll \$26,438.81
e. 2nd Payroll Taxes \$11,924.92

IX. GOOD OF THE ORDER

- a. Community Service Areas Town Hall Meeting June 15, 2017.
b. Commissioner Miller reports Charlie Dawson will replace Ed Johnson as new treasurer for Spouse & Orphans Fund. .
c. Skyway Parade is scheduled for August 19; committee is waiting for special permit from King County.

X. CORRESPONDENCE

None

At 6:12 the Board Chair called for a recess for signatures.

XI. EXECUTIVE SESSION per RCW 42.30.110(g)

The Board will be going into executive session pursuant to RCW 42.30.100(g) to review the performance of an employee and possible changes to Admin. Contracts. The executive session is expected to last until 6:21 p.m.

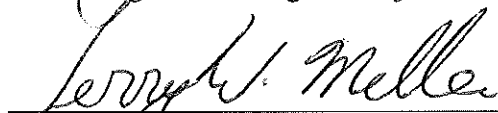
Action expected following executive session. At 6:31, session extended to 6:35 pm.

At 6:35 Board resumed regular session.

*M/S/C: LAMOTHE/LUX: Motion to allow Chief to make edits to Administrative Assistant & Office Administrator contracts for Board Signature.

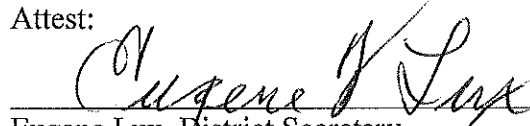
XIII. ADJOURNMENT

*M/S/C: LAMOTHE/LUX/ALL: There being no further business before the Board, the regular meeting was adjourned at 6:36 p.m.



Terry Miller, Chairman of the Board

Attest:



Eugene Lux, District Secretary

*Motion/Second/Concur