

**King County Fire District 20**  
**Board of Commissioners Regular Meeting Minutes**  
**May 7, 2018**  
**5:00 p.m.**

- I. CALL TO ORDER  
Chairman Terry Miller called the meeting to order at 5:02 p.m. at the King County Fire District 20 Administration Training Room, 12424 76<sup>th</sup> Ave S, Seattle, WA 98178.  
Commissioners present: Terry Miller, Cynthia Lamothe and Craig Buckton.  
Staff present: Chief Eric Hicks, AA Sharon Greer and PIO Eric Autry. OA Bonnie Netherby was excused. Lt. Matt Bartlett joined the meeting at 5:06 pm
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENT - NONE
- VI. MINUTES APPROVAL  
\*M/S/C: LAMOTHE/BUCKTON/ALL: Motion to approve regular meeting minutes for April 9, 2018.
- V. UNFINISHED BUSINESS
- a. Remodel Training Tower. Chief has contacted five architects from MRSC Consultants and has received one response to date.
- b. Bryn Mawr Property. Chief is in the process of contacting appraisers. Working on cleaning station with a deadline of July 1.
- VI. NEW BUSINESS
- a. Resolution 2018-004 Surplus Personal Protection Equipment  
\*M/S/C: LAMOTHE/BUCKTON/ALL: Motion to approve Resolution 2018-004. Commission Buckton requests a hold harmless agreement.
- b. Resolution 2018-005 Surplus SCBA Masks.  
\*M/S/C: LAMOTHE/BUCKTON/ALL: Motion to approve Resolution 2018-005.
- c. MES Quote in the amount of \$156,816.00 for 21 SCBA Pak's, Software Upgrade, 42 Cylinders and 2 RIT Pak's with 2 cylinders.
- d. Grant for Recruitment & Retention of Volunteer Firefighters. The Chief has appointed Volunteer Firefighter Mat Lee as Recruit Coordinator. Chief is preparing a contract to define duties & benefits.
- VII. CHIEF'S REPORT
- a. Operations. No major fires to report this month.
- b. John Jeppesen will graduate from South King Fire Training Consortium recruit academy on June 19.
- c. Six recruits will graduate from Fire Training Academy in North Bend on July 1. The recruits have been invited to attend Regular board meeting on July 9.
- d. Chief attended Healthy Hearts event at Dimmitt on April 14, Career Day at Skyway Library on April 17, WHCA Quarterly meeting on April 17, Pancake Breakfast at Mt. View Fire Department on April 21 and Open House at Ray's Northpoint Clinic on April 21 and Career Day at Talley High School on April 26. The VFW Post 3940 awarded the District a certificate for Loyalty Day and Firefighter of the year Ernie Tao and EMT of the Year Ryan Doherty were acknowledged.
- e. Capital Projects. Alba Pro Painters will begin exterior paint of admin building, tower, station 22 and Conex boxes on August 4.

- f. Eagle Asphalt will lay new asphalt & seal coat the drill yard.
- g. Contractor has been hired to replace overhead lights in Station 22 apparatus bay with LED fixtures & lights.
- h. Replacement of apron for Station 22 has been awarded to Eagle Asphalt. Work to commence June 4.
- i. Recruitment. Chief attended meeting on April 7 with other Zone 3 Chiefs to discuss volunteer recruitment and retention.
- j. Strategic Plan. Chief continues to review the plan. No news to report.
- k. Draft SOP for social media policy is under review by staff.

VIII. FINANCE REPORT

- a. Budget Amendment next meeting.
- b. No exit interview date for Auditor.
- c. Monthly financial reports were reviewed.

IX. CONSENT AGENDA

- a. Blanket voucher 180501001 through 18050041055 for \$86,010.69
- b. 1<sup>st</sup> ACH Payroll for Career & Commissioners \$41,120.24
- c. ACH Payroll for Volunteers for 6,160.37
- d. 2<sup>nd</sup> ACH Payroll for Career \$28,771.95
- e. 1<sup>st</sup> Payroll Taxes for Career \$15,822.25
- f. Payroll Taxes for Volunteer \$2,020.06
- g. 2<sup>n</sup> Payroll Taxes for Career \$11,991.93

\*M/S/C: LAMOTHE/BUCKTON/ALL: Motion to approve consent agenda.

X. GOOD OF THE DISTRICT

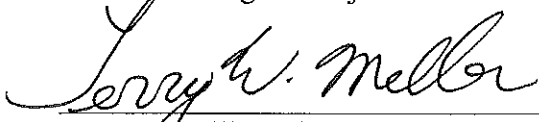
- a. New VFW Post 9430 Commander is Larry Wilhelm

XI. CORRESPONDENCE - None

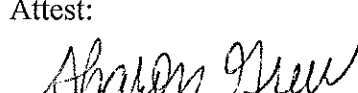
XII. EXECUTIVE SESSION - None

XIII. ADJOURNMENT

\*M/S/C: LAMOTHE/BUCKTON/ALL: There being no further business before the Board, the regular meeting was adjourned at 5:41p.m.

  
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Terry W. Miller, Chairman of the Board

Attest:

  
\_\_\_\_\_  
Sharon Greer, District Secretary

\*Motion/Second/Concur