

King County Fire District 20
Board of Commissioners Regular Meeting Minutes
March 12, 2018
5:00 p.m.

I. CALL TO ORDER

Chairman Terry Miller called the meeting to order at 5:02 p.m. at the King County Fire District 20 Administration Training Room, 12424 76th Ave S, Seattle, WA 98178.

Commissioners present: Terry Miller, Cynthia Lamothe and Craig Buckton.

Staff present: Chief Eric Hicks, Admin. Assistant Greer, PIO Autry, Captain Wyckoff & Lt. Bartlett. OA Netherby is excused.

Chairman Miller asked for change to the agenda and requested Pledge of Allegiance be added to agenda.

II. PUBLIC COMMENT – none

III. MINUTES APPROVAL

*M/S/C: LAMOTHE/BUCKTON/ALL: Motion carried to approve regular meeting minutes for February 12, 2018 with corrections noted.

VI. UNFINISHED BUSINESS - None

VII. NEW BUSINESS

- a. Property and Casualty Insurance – The 2018-2019 renewal premium is \$39,699. This premium reflects changes to the renewal policy as follows: Station 22 contents listed at \$200,000, down from \$434,017; Station 21 contents listed at \$5,000, down from \$177,929; Administration Building contents listed at \$75,000, up from \$8,005; Training Building contents listed at \$10,000, up from \$0. There is a 4% inflation guard factor on all district building and content limits. Position Schedule Bond amended from CFO to Office Administrator and minor rate increase to the Management Liability coverage.
- b. Resolution 2018-002 declaring self-contained breathing apparatus masks surplus and authorizing disposal.
*M/S/C: BUCKTON/LAMOTHE/ALL: Motion to adopt Resolution 2018-002 with correction to change clothing to equipment in paragraph one.

VIII. CHIEF REPORT

- a. Operations – Crews responded to two fires located at 7600 Block 135th Street and Apartment building at 2700 126th Street.
- b. Community Events – Volunteer & career firefighters participated in Healthy Hearts program at Talley High on March 1 where they performed blood pressure tests & glucose testing. The next Healthy Hearts is at Lakeridge Elementary on March 19.
- c. Capital Projects – Work continues projects to include replacing light fixtures in apparatus bay; re-surface apparatus bay floor & apron; re-surface drill yard; specifications for new rehab unit in 2019 and specifications for a new engine in 2020. Chief met with district's attorney to discuss piggyback bid requirements, property development & bid law requirements.

- d. Recruitment – John Jeppesen is in his fifth week of academy at South King County Fire Training Consortium. He is scheduled to graduate June 19. Eight recruits are undergoing pre-academy training on March 10-11 and March 24-25 where they are learning the basics of firefighting before attending the Recruit Academy in North Bend. Class starts with orientation on March 31 and graduation on July 1, 2018.

- e. Chief visited Talley High on February 13 to discuss potential careers in firefighting.
- f. Chief attended Leadership & Recruitment meeting at District 44, Black Diamond on February 24-25.
- g. On March 10 & 11, 2018 eight recruits attended pre-academy training at KCFD20 to prepare for weekend recruit academy.
- h. On Sunday, March 11 career & volunteer firefighters from Skyway climbed 69 floors in the Annual Scott Stair Climb raising \$4,900 for the Leukemia & Lymphoma Society.
- i. Strategic Plan – Chief will have a PowerPoint presentation at next meeting
- j. Tactical & Administration Standard Operating Policies – Admin Policies have been finalized. The next policy will be for respiratory policy and will address cleaning and maintenance of Self Contained Breathing Apparatus.
- k. The District accepted delivery of a 2018 Chevy Silverado 2500HD for \$38,000.00. This vehicle has been added to our insurance policy. Seat covers & floor mats have been ordered.

IX. FINANCE REPORT

- a. Fund reconciliations & bank account reconciliations were reviewed.
- b. The itemized costs apportionment for the General Election held on November 7, 2017 was shared with the Board. Total election costs for the district is \$9,073.41.

X. CONSENT AGENDA

- a. Blanket Voucher 180301001 through 180301044 for \$142,325.41
- b. 1st ACH Payroll for Career & Commissioners \$42,652.30
- c. ACH Payroll for Volunteer \$5,952.06
- d. Payroll for Volunteers \$4,328.39
- e. 1st Payroll Taxes for Career & Volunteers \$19,160.19
- f. 2nd ACH Payroll for Career 28,747.63
- g. 2nd Payroll Taxes for Career \$11,991.90

*M/S/C: LAMOTHE/BUCKTON/ALL: Motion to approve consent agenda.

XI. GOOD OF THE DISTRICT

- a. The Board reviewed Washington Fire Commissioners Legislative Report and discussed the impact of SB 6321, a proposal allowing PUD privilege tax revenues to be distributed to appropriate fire districts or RFAs by amending RCW 54.28.010(2) to expand the definition of eligible taxing districts. WFCAs supports.

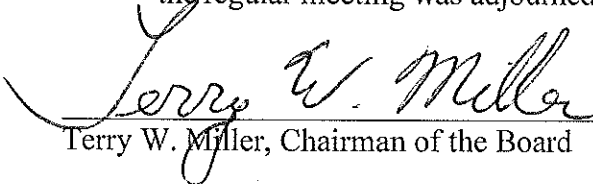
- b. Volunteer Firefighter Association is planning a community breakfast the morning of August 18 prior to Skyway Parade.
- c. Health & Safety Fair is scheduled for August 25 and will feature food trucks, fire safety trailer and Junior Firefighter Challenge.

XII. CORRESPONDENCE - None

XIII. EXECUTIVE SESSION per RCW 42.30.100(4)(b) to discuss strategy for upcoming collective bargaining negotiations. At 5:40 pm the Board Chair called for Executive Session to last for 15 minutes until 5:55 pm, no action is expected. Extended at 5:55 pm for 15 minutes; at 6:10 pm back in regular session.

XIV. ADJOURNMENT

*M/S/C: BUCKTON/LAMOTHE/ALL: There being no further business before the Board, the regular meeting was adjourned at 6:14 p.m.



Terry W. Miller, Chairman of the Board

Attest:



Sharon Greer, District Secretary

*Motion/Second/Concur