

King County Fire District 20
Board of Commissioners Regular Meeting Minutes
June 8, 2017
5:00 p.m.

I. CALL TO ORDER

Chairman Terry Miller called the meeting to order at 5:00 p.m. at the King County Fire District 20 Administration Training Room, 12424 76th Ave S, Seattle, WA 98178.

Commissioners present: Terry Miller, Cynthia Lamothe and Eugene Lux
Staff present: Chief Eric Hicks, Captain Tracy Wyckoff, Lt. Matt Bartlett & Admin. Assistant Sharon Greer.

II. PUBLIC COMMENT – None.

III. MINUTES APPROVAL

*M/S/C: LAMOTHE/LUX/ALL: Motion to approve meeting minutes for regular meeting May 8, 2017, special meeting May 11, 2017, special meeting, May 15, 2017 and special meeting May 15, 2017.

IV. UNFINISHED BUSINESS

- a. Department of Enterprise Services Surplus property procedures was discussed
- b. Revised Resolution 2017-006A – submitted for Board review & approval.
*M/S/C: Lamothe/Lux/All: Motion to approve Resolution 2017-006A.
- c. Annual Finance Report – Plans to complete annual finance report and submit to State Auditor's office by end of June 2017 was discussed.
- d. Excess Levy – appointment has been set with District attorney Brian Snure for advice on ballot measure.

V. NEW BUSINESS

None

VI. CHIEF REPORT

- a. Chief Hicks thanked Sharon for her hard work in maintaining the office after the reduction of admin staff.
- b. Office Administrator Bonnie Netherby will start 6/13/2017
- c. Duty crew responded on labor call & successfully delivered a baby.
- d. Letter received thanking Sparky for his participation at Street Fair.
- e. Volunteer Firefighter E. Tao, designated part of Husky 100 at University of Washington is the subject of a video entitled "The Importance of Being a Volunteer". Video is available on KCFD20 website.
- f. Grounds maintenance around the Admin Building was done the week of June 2. We plan to schedule quarterly cleanups. Saturday duty crew will continue to mow the lawn.
- g. Crews responded to 215 incidents in May. Rehab 1 – 8 incidents. The District is planning to replace the Rehab unit in 2018. Rehab 1 is the primary unit for Zone 3. Discussion followed.
- h. We currently have 20 active volunteers. Two recruits will be graduating from the academy Sunday, June 26. Chief invited Commissioners.
- i. Chief requested executive session to discuss performance of an employee.

VII. FINANCIAL REPORTS
none

VIII. CONSENT AGENDA APPROVAL OF EXPENDITURES

*M/S/C: LUX/LAMOTHE/ALL: Motion to approve vouchers and payroll expenses.

- a. Blanket Vouchers 06001 through 06067 for \$100,103.38
- b. 1st ACH Payroll \$42,355.87
- c. 1st Payroll Taxes \$20,175.46
- d. 2nd ACH Payroll \$24,075.80
- e. 2nd Payroll Taxes \$12,493.28

IX. GOOD OF THE ORDER

- a. Community Service Areas Town Hall Meeting June 15, 2017.
- b. Commissioner Miller will attend Spouse & Orphans Fund meeting in June.
- c. Skyway Parade is scheduled for August 19; committee is waiting for special permit from King County.

X. CORRESPONDENCE
None

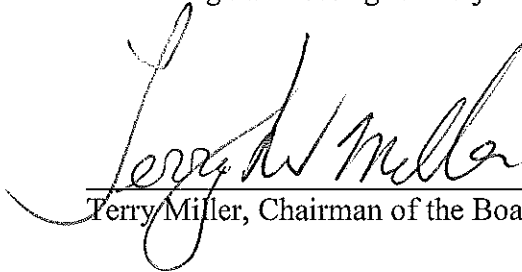
At 5:15 the Board Chair called for a recess for signatures.

XI. EXECUTIVE SESSION per RCW 42.30.110(g)

The Board will be going into executive session pursuant to RCW 42.30.100(g) to review the performance of an employee. The executive session will be for 20 minutes until 5:40. No action expected.

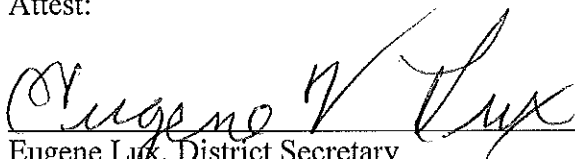
XIII. ADJOURNMENT

*M/S/C: LAMOTHE/LUX/ALL: There being no further business before the Board, the regular meeting was adjourned at 5:42 p.m.



Terry Miller, Chairman of the Board

Attest:



Eugene Lux, District Secretary

*Motion/Second/Concur