

King County Fire District 20
Board of Commissioners Regular Meeting Minutes
December 11, 2017
5:00 p.m.

I. CALL TO ORDER

Chairman Terry Miller called the meeting to order at 5:02 p.m. at the King County Fire District 20 Administration Training Room, 12424 76th Ave S, Seattle, WA 98178.

Commissioners present: Terry Miller, Cynthia Lamothe and Gene Lux.

Staff present: Chief Eric Hicks, Captain Wyckoff, Lt. Kolar, FF Cunningham, FF Jaworski, Office Administrator Netherby & Admin. Assistant Greer. FF Doherty arrived at 5:20.

Guests: Craig Buckton, Lou and Tammy LeCroy.

II. PUBLIC COMMENT – None.

III. MINUTES APPROVAL

*M/S/C: LUX/LAMOTHE/ALL: Motion to approve meeting minutes for regular meeting November 6, regular meeting November 13 and special meeting November 27, 2017.

IV. UNFINISHED BUSINESS

None

V. NEW BUSINESS

a. The District received certification from King County Elections that Proposition No. 1, Levy of General Tax for Maintenance and Operations was approved and passed by 70.71% of the voters.

b. The District received certification from King County Elections that Craig Buckton was elected to Commissioner Position No. 1 for a term of six years by 72.93% of the voters.

b. Motion made to adopt Resolution No. 2017-013 establishing the 2018 board meeting dates for 2018.

*M/S/C: LAMOTHE/LUX/ALL: Motion to adopted Resolution 2017-013.

d. Board reviewed Wireless Facility Lease Location Proposal. Discussion followed. The Board deferred decision to Chief.

VI. CHIEF REPORT

1. Operations

a. The crews responded to a number of tree down calls on November 13 due to high winds. Chief acknowledged crew who participated in food drive Ruck March at University of Washington. The district received donations from Lake Shore Retirement and various community members.

2. Recruitment – 18 volunteers passed the exam for full time firefighter. Chief interviews are scheduled for December 13 and 14 for the purpose of establishing an eligibility list. A conditional offer of employment will be offered to one candidate.

3. Strategic Plan – nothing new to report.
4. SOP's – currently under review.

VII. FINANCIAL REPORTS

- a. The Auditor is on site to audit years ending 2015-2016 with focus on insurance and roofing project. Commissioner Miller to attend entrance interview. Commissioners will be notified of exit interview. If more than one commissioner attends, a special meeting will be called.
- b. Monthly financial reports were reviewed. Final budget for 2018 completed with levy figures. All monthly reconciliations are complete and bank accounts are balanced.

VIII. CONSENT AGENDA APPROVAL OF EXPENDITURES

*M/S/C: LAMOTHE/LUX/ALL: Motion to approve vouchers and payroll expenses.

- a. Blanket Voucher 171201001 thru 171201082 totaling \$158,042.53
- b. 1st ACH Payroll for \$46,226.34
- c. 1st Payroll Taxes for \$18,589.16
- d. 2nd ACH Payroll for \$26,929.71
- e. 2nd Payroll Taxes for \$9,492.08

IX. GOOD OF THE ORDER

- a. Annual VFW Christmas Party December 23
- b. Annual King County Fire Commissioners & Fire Chiefs Banquet January 17
- c. King County Fire District 20 Awards and Recognition Banquet Feb 3

X. CORRESPONDENCE

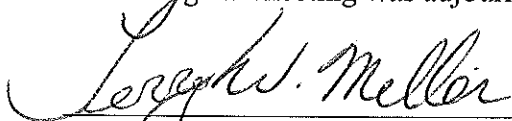
None

XI. EXECUTIVE SESSION

None

XIII. ADJOURNMENT

*M/S/C: LAMOTHE/MILLER/ALL: There being no further business before the Board, the regular meeting was adjourned at 5:30 p.m.



Terry Miller, Chairman of the Board

Attest:



Cynthia Lamotte, Fire Commissioner

*Motion/Second/Concur