

King County Fire District 20
Board of Commissioners Regular Meeting Minutes
November 6, 2017
5:00 p.m.

I. CALL TO ORDER

Chairman Terry Miller called the meeting to order at 5:03 p.m. at the King County Fire District 20 Administration Training Room, 12424 76th Ave S, Seattle, WA 98178.

Commissioners present: Terry Miller, Cynthia Lamothe and Gene Lux.

Staff present: Chief Eric Hicks, Captain Wyckoff, Lt. Kolar, FF Jaworski, Office Administrator Bonnie Netherby & Admin. Assistant Sharon Greer.

II. PUBLIC COMMENT – None.

III. MINUTES APPROVAL

*M/S/C: LUX/LAMOTHE/ALL: Motion to approve meeting minutes for regular meeting October 9, 2017.

IV. UNFINISHED BUSINESS

None

V. NEW BUSINESS

a. The Board reviewed fee schedule to the agreement between Valley Communications and King County Fire District 20 to take effect January 1, 2018 thru December 31, 2018. The rate shall be \$41.81 for each dispatchable call. The monthly rate of \$17.66 shall be collected for each user on the Valley Com Netmotion service and a monthly rate shall be collected for each user on the Valley Com 800MHz radio system for an estimated \$4,025.00.

b. Motion made to adopt Resolution No. 2017-010 declaring miscellaneous equipment identified in Exhibit A and Exhibit B.

*M/S/C: LUX/LAMOTHE/ALL: Motion to adopted Resolution 2017-010.

VI. CHIEF REPORT

1. Community Events

a. Chief and Staff attended several public relations events during the month of October that PIO shared through Facebook and Twitter. West Hill Community Association fundraiser at Skyway Bowl October 30. Chief & staff members attended King County Council meeting on October 23 to support Nevzat's Coffee Shop drive through proposal.

2. Excess Levy

a. West Hill Community Association endorsed Proposition 1 on Facebook and encouraged residents to vote on November 7.

3. Capital Projects

a. Painting has been completed in admin offices building and station 22 offices. The carpet on the stairs in Station 22 has been replaced with a rubber composition. Two new work stations will be installed in the watch office with at

least three computers. This will give volunteers firefighters a work space to complete on-line training and reports.

4. Recruitment
 - a. Five Recruits graduated from the Fire Training Academy on November 5, 2017. Firefighters Steve Andersen, Dylan Centanino-Sweers, Ade' Asim Dumas, Daniel Tomlinson and Nathanael van der Veen will be invited to the next regular board meeting.
 - b. We plan to schedule interviews for five lateral candidates in November. The goal is to have enough volunteers on each shift to staff and an engine, aid car and rehab unit.
5. Training and Conference
 - a. Chief attended Washington Fire Commissioners Conference in Spokane October 25-28, 2017. Brian Snure reviewed changes in WAC over the past year.
 - b. Chief attended Ground Emergency Medical Transportation (GEMT) seminar on October 24 in Olympia. GEMT program is approved and ready for implementation in the state of Washington & is a finance program that uses EMS and ambulance transport as the foundation for recovering federal reimbursement.
6. Chief continues working on policies and procedures.

VII. FINANCIAL REPORTS

- a. Due to an error in processing payroll, career staff received both the October 14th and 31st paychecks on October 14. This issue has been resolved.
- b. Bond money has been transferred as requested.
- c. The District started receiving property tax payments from King County; our daily cash balance increases each day.
- d. The \$200,000 transferred from the reserve account to the general fund has been returned to the reserve account.
- e. Bonnie attended Bias Training in Spokane on October 24 and reports training was time well spent.
- f. King County Investment Pool Portfolio Review for Quarter ended September 30, 20187 was shared with the Board.
- g. Budget presentation will be ready for November 13, 2017 meeting.

VIII. CONSENT AGENDA APPROVAL OF EXPENDITURES

*M/S/C: LAMOTHE/MILLER/ALL: Motion to approve vouchers and payroll expenses.

- a. Blanket Voucher totaling \$156,933.79
- b. 1st ACH Payroll for \$45,240.81
- c. 1st Payroll Taxes for \$21,312.94
- d. 2nd ACH Payroll for \$26,535.41
- e. 2nd Payroll Taxes for \$10,280.68

IX. GOOD OF THE ORDER

- a. NAEFO membership was discussed.
- b. Chairman Miller gave an update on Spouse & Orphans Fund

X. CORRESPONDENCE

None

XI. EXECUTIVE SESSION

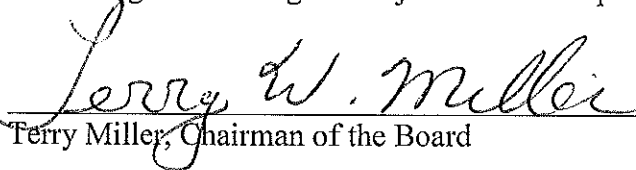
- a. The Board will be going into executive session pursuant to RCW 42.30.140 relating to collective bargaining issues and negotiations. The executive session will be for 20 minutes until 5:54 pm. Action is expected. Chief Hicks, AO Netherby and AA Greer are invited to attend. At 5:54 session extended until 6:01; at 6:01 session extended to 6:04 pm.

*M/S/C: LAMOTHE/LUX/ALL: Motion to accept Memorandum of Understanding between IAFF Local 3740 and KCFD20 Board of Commissioners.


*M/S/C: LAMOTHE/LUX/ALL: Motion authorizing Chief to establish an eligibility list and develop protocol to hire one fulltime firefighter.

XIII. ADJOURNMENT

*M/S/C: LAMOTHE/MILLER/ALL: There being no further business before the Board, the regular meeting was adjourned at 6:05 p.m.


Terry Miller, Chairman of the Board

Attest:


Eugene V. Lux, Fire Commissioner

*Motion/Second/Concur