

King County Fire District 20
Board of Commissioners Regular Meeting Minutes
August 7, 2017
5:00 p.m.

I. CALL TO ORDER

Chairman Terry Miller called the meeting to order at 5:08 p.m. at the King County Fire District 20 Administration Training Room, 12424 76th Ave S, Seattle, WA 98178.

Commissioners present: Terry Miller, Cynthia Lamothe and Eugene Lux
Staff present: Chief Eric Hicks, Office Admin. Bonnie Netherby and Admin. Assistant Sharon Greer.

II. PUBLIC COMMENT – None.

III. MINUTES APPROVAL

*M/S/C: LAMOTHE/LUX/ALL: Motion to approve meeting minutes for regular meeting July 10, 2017.

IV. UNFINISHED BUSINESS

None

V. NEW BUSINESS

None

VI. CHIEF REPORT

a. Operations

1. Chief reported on the 3-alarm fire at trailer park, no injuries, 3 trailers damaged. Letters of recognition were mailed to all agencies who participated.
2. Anthony Miller rescued a family pet in Bryn Mawr Fire.
3. Chaplain Patterson resigned as Chaplain at District 20 and relocated to Idaho.
4. New Chaplain Mel McClure. He has served as Zone 3 Chaplain for many years.

b. Community Events

1. Chief rode in the engine at Renton River Days Parade.
2. National Night Out was a success with 13 block watches participating.
3. Skyway Parade is scheduled for August 19. We will have apparatus in the parade as well as volunteers helping along the route.
4. Health & Safety Fair is scheduled for August 26. Chief has secured the Safety Trailer from Snohomish 1 for the event.

c. Excess Levy

1. Paperwork to place Proposition 1 on November ballot has been submitted to King County Elections. Pro committee statements submitted on July 27. As of this date, no one has come forward to write Con committee statement.
2. Capital Projects
 1. Chief replaced four office desks in station 22. Vendor has been selected to replace carpeting in administration offices and to paint office interiors & first floor of station 22.
 3. We are still working with the vendor writing up specs on the new rehab unit.
 4. Chief is researching options for the Bryn Mawr station and building a two-bay addition to the training tower in drill yard sometime over the next two years. A

proposal is being prepared for next Board meeting. Commissioner Lamothe asked about leasing Station 21 for a cell tower.

5. We have five recruits attending the recruit academy starting August 12, 2017. We have eleven applications on file to interview for academy starting April 1, 2018. Chief plans to attend career night for seniors through Renton School District. Chief would like to also revise the tuition reimbursement program for department members interested in obtaining fire science degree.
6. Chief reported on activity on King20Fire website with volunteer application page showing most activity.
7. Chief introduced the levy info at the West Hill Quarterly meeting on July 18, 2017
8. Standard Operating Procedures are currently under review.
9. Chief requested executive session to discuss personnel issue.

VII. FINANCIAL REPORTS

- a. The Board reviewed the monthly financial reconciliation and balance of funds.
- b. Year to date worksheet
- c. Bank accounts
- d. Budget vs Actual
- e. Valley Com Calls

VIII. CONSENT AGENDA APPROVAL OF EXPENDITURES

*M/S/C: LUX/LAMOTHE/ALL: Motion to approve vouchers and payroll expenses.

- a. Blanket Vouchers 08001 through 08055 for \$86,076.04
- b. 1st ACH Payroll \$46,214.70
- c. 1st Payroll Taxes \$22,854.26
- d. 2nd ACH Payroll \$26,438.81
- e. 2nd Payroll Taxes \$11,924.92

IX. GOOD OF THE ORDER

- a. Washington Fire Commissioners Health Care Workshop in Lynnwood on September 14, 2017.
- b. Commissioners Miller and Lamothe plan to attend conference in Spokane on October 25-28, 2017

X. CORRESPONDENCE

None

At 5:20 the Board Chair called for a recess for signatures.

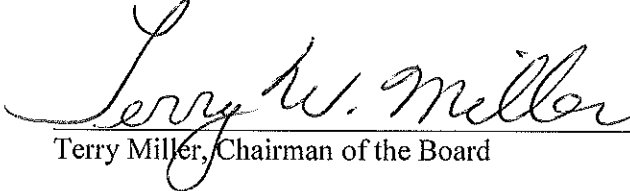
XI. EXECUTIVE SESSION per RCW 42.30.110(1)(f)

The Board will be going into executive session pursuant to RCW 42.30.100(1)(f) to receive and evaluate complaints or charges brought against a public officer or employee. No action expected following executive session. At 5:41, session extended to 5:46 pm. At 5:46 session extended to 5:51. At 5:51 Board resumed regular session.

XIII. ADJOURNMENT

*M/S/C: LAMOTHE/LUX/ALL: There being no further business before the Board, the regular meeting was adjourned at 5:53 p.m.

King County Fire District 20
August 7, 2017



Terry Miller, Chairman of the Board

Attest:

Eugene Lux, District Secretary
*Motion/Second/Concur