

King County Fire District 20
Board of Commissioners Regular Meeting Minutes
May 8, 2017
5:00 p.m.

I. CALL TO ORDER

Chairman Terry Miller called the meeting to order at 5:00 p.m. at the King County Fire District 20 Administration Training Room, 12424 76th Ave S, Seattle, WA 98178.

Commissioners present: Terry Miller, Cynthia Lamothe and Eugene Lux

Staff present: AA Greer, AA M. MaKaeli, Capt. Wyckoff, Lt. Fitzgerald, FF Blair, PIO Nelson.

Guest: None

II. PUBLIC COMMENT – None.

III. MINUTES APPROVAL

*M/S/C: Lamothe/Lux/All: Motion to approve meeting minutes for March 20 Special, April 3 Special, April 10 Special, April 10 Regular, April 17 Special, April 19 Special, April 24 Special and April 26 Special meeting.

IV. UNFINISHED BUSINESS

- a. Fire Chief Transition – Board is in negotiations with candidate for Fire Chief.
- b. Admin Staff Transition – The deadline for Annual Accountability & Financial Statement Audit Reports are due May 30, 2017. *M/S/C: Lamothe/Lux/All: Motion to table Interlocal Agreement for Financial Services with Valley Regional Fire Authority until Special Meeting on Monday, May 15 at 5:00 p.m.
- c. Resolution 2017-002 – It has been determined the District no longer has potential future LEOFF I liabilities therefore that portion of the reserve fund can be released to unreserved. Motion to adopt resolution regarding designation of a portion of reserve fund as unreserved rather than reserved. *M/S/C: Lamothe/Lux/All.
- d. Auditing Officer Update – The CFO who has resigned was appointed Auditing Officer by Resolution 2012-010. King County Finance does not require an auditing officer's signature on a blanket voucher. Once a replacement has been found King County requires a new resolution and Accounts Payable Authorized Signature Form be submitted.
- e. Excess Levy Update – the deadline to file resolution for November primary is August 1, 2017. Pro/Con Statements must be prepared for voter's pamphlet.

V. NEW BUSINESS - None

VI. OPERATIONS REPORT

- a. IBC Wyckoff reported interviews for potential volunteer recruits are scheduled for May 11, 2017 with the goal of at least eight recruits for the fire academy in August. The board asked staff if any attendees from the Firefighter Information Seminar held on Saturday, December 10 turned in an application.

VII. FINANCIAL REPORTS

Budget vs Actual report for revenue and expenses, BLS Collection & transport report, Valley Com calls for the District and investment pool reports was shared with the board.

VIII. CONSENT AGENDA APPROVAL OF EXPENDITURES

*M/S/C: Lux/Lamothe/All: Motion to approve vouchers and payroll expenses.

- a. Blanket Vouchers 05001 through 05060 \$67,378.041st
- b. ACH Payroll \$46,942.57
- c. 1st Payroll Taxes \$23,724.42
- d. 2nd ACH Payroll \$19,962.26
- e. 2nd Payroll Taxes \$9,156.36

IX. GOOD OF THE ORDER

- a. The King County Fire Commissioners Association is scheduled to meet at King County Fire District 20 on May 17 at 6:00 p.m. Board approved providing food as is customary for this meeting.
- b. Long time Treasurer Ed Johnson is retiring from the Washington State Spouse & Orphans Fund and they are seeking a new treasurer.

X. CORRESPONDENCE - None

At 5:10 the Board Chair called for a recess for signatures.

XI. EXECUTIVE SESSION per RCW 42.30.110(1)(g)

At 5:18 Board Chair called for Executive Session expected to last 30 minutes, possible action to be taken. The Board invited Sharon & Meredith. Extended at 5:48 for 30 minutes; extended at 6:18 for 30 minutes; at 6:48 returned to regular session with no action taken.

XIII. ADJOURNMENT

*M/S/C: LAMOTHE/LUX/ALL: There being no further business before the Board, the regular meeting was adjourned at 6:49 p.m.



Terry Miller, Chairman of the Board

Attest:



Eugene Lux, District Secretary

*Motion/Second/Concur