

King County Fire District 20
Board of Commissioners Regular Meeting Minutes
February 8, 2017
12:30 p.m.

I. CALL TO ORDER

Chairman Terry Miller called the meeting to order at 12:30 p.m. at the King County Fire District 20 Administration Training Room, 12424 76th Ave S, Seattle, WA 98178. The meeting had been moved from the original Regular Meeting date of February 6 to the 8th due to inclement weather on the 6th.

Commissioners present: Terry Miller, Cynthia Lamothe and Eugene Lux
Staff present: CFO D. MaKaeli, AA Greer, AA M. MaKaeli, Capt. Wyckoff, Lt. Bartlett, Lt. Kolar, FF Cunningham, FF Blair and FF Jaworski
Guest: Lou LeCroy

- II. PUBLIC COMMENT – Sharon Greer: Wanted to address the board about the Executive Recruitment Request Proposal that is on tonight’s agenda. She wanted the board to consider other options for finding the next district Fire Chief. She stated she feels that doing a national fire chief search through an executive recruiter may not be the best way to go since it hasn’t worked well in the past. Two options she would like the board to consider would be 1) to hire from within the department and 2) look at contracting out the Fire Chief services. Discussion followed.

III. MINUTES APPROVAL

*M/S/C: LAMOTHE/LUX/ALL: Motion to approve January 9, 2017 Regular Meeting minutes

IV. UNFINISHED BUSINESS

- a. Call for Chairman of the Board
- b. Election of Chairman: *M/S/C: LAMOTHE/LUX/ALL motion to elect Terry Miller for Chairman of the Board
- c. Call for Vice Chairman
- d. Election of Vice Chairman: *M/S/C: LUX /MILLER/ALL motion to elect Cynthia Lamothe for Vice Chairman
- e. Appointment of Board Secretary: *M/S/C: LAMOTHE/MILLER/ALL motion to appoint Eugene Lux for Board Secretary
- f. Executive Recruitment Request for Proposal – CFO MaKaeli presented the draft recruitment request as outlined in the Chief’s Transition Plan that the commissioners approved at the last meeting. The board wanted to know the thoughts of the district members. CFO MaKaeli addressed the HR/Administration position while Captain Wyckoff addressed the Local position; both requested that the board not move forward with seeking RFPs from Executive Search Firms until district members can meet with the board to discuss filling the open chief position. Discussion followed. The board decided to hold a Special Meeting on 02/27/17 at 5pm to discuss what the district members would like to see in their next Fire Chief. The board asked CFO MaKaeli to email all district members the draft chief recruitment brochure and ask them to bring their ideas and suggestions to discuss with the board at the Special Meeting.
- g. Storm Water Fees for Neighboring Property – (Update) CFO MaKaeli said that we are waiting on documentation from the property owners and will proceed when the information is received.

- h. Valley Com Agreement for 2017 (Updated pricing and Signatures): *M/S/C: LAMOTHE/LUX/ALL motion to approve the 2017 Valley Com Agreement

- V. NEW BUSINESS
 - a. Resolution 2017-001 Surplus ASKO Dishwasher: *M/S/C: LAMOTHE/LUX/ALL motion to approve Resolution 2017-001

- VI. OPERATIONS REPORT
 - a. South King County Fire Training Consortium Annual Report
 - b. Captain Wyckoff notified the board the district will be sending five new recruits to the fire academy in April. Currently the district has 28 Volunteers with the goal to have 32.

- VII. FINANCIAL REPORTS

All 2016 annual finance reports have been included in the packet along with the regular monthly financial reports. The district received donations from Lakeridge Garden Club. No questions from the board.

- VIII. CONSENT AGENDA APPROVAL OF EXPENDITURES

*M/S/C: LUX/LAMOTHE/ALL: Motion to approve vouchers and payroll expenses.

 - a. Blanket Vouchers 02001 through 02059 for \$118,315.27
 - b. 1st ACH Payroll \$44,896.69
 - c. 1st Payroll Taxes \$22,634.80
 - d. 2nd ACH Payroll \$24,244.03
 - e. 2nd Payroll Taxes \$11,084.60

- IX. GOOD OF THE ORDER
 - a. King County Fire Commissioners General Membership Meeting February 15th @ 6:00pm at Shoreline FD, Station 61 Attending: Terry Miller & Gene Lux
 - b. Washington Fire Commissioners Saturday Seminar March 25th – Ocean Shores (Special Meetings and Health Care Update) Undetermined if commissioners will attend.
 - c. PDC Filing Due April 17, 2017
 - d. Washington Fire Commissioners Saturday Seminar June 3rd – Chelan (Strategic Planning and Health Care Update) Attending: Terry Miller & Gene Lux
 - e. Service Benefit Charge discussion lead by Commissioner Lamothe

- X. CORRESPONDENCE
 - a. Spouse and Orphans Fund update from Chairman Miller.

- XI. EXECUTIVE SESSION per RCW 42.30.110(g) – None needed

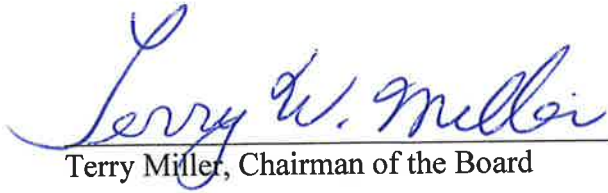
- XII. TRANSITION PLAN

Captain Wyckoff presented the board with a Memorandum of Understanding that was drawn up by the local. The MOU addresses Captain Wyckoff's pay increase to accept the position of Interim Battalion Chief.

*M/S/C: LAMOTHE/LUX/ALL motion to approve the Local's Memorandum of Understanding for Captain Wyckoff effective 02/01/2017. Discussion followed.

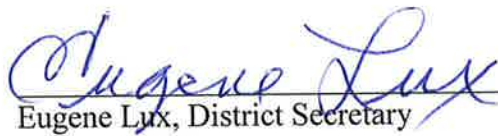
XIII. ADJOURNMENT

*M/S/C: LAMOTHE/LUX/ALL: There being no further business before the Board, the regular meeting was adjourned at 2:16 p.m.



Terry Miller, Chairman of the Board

Attest:



Eugene Lux, District Secretary

*Motion/Second/Concur