

**King County Fire District 20**  
**Board of Commissioners Regular Meeting Minutes**  
**January 9, 2017**  
**5:00p.m.**

I. CALL TO ORDER

Chairman Terry Miller called the meeting to order at 5:00 p.m. at the King County Fire District 20 Administration Training Room, 12424 76<sup>th</sup> Ave S, Seattle, WA 98178.

Commissioners present: Terry Miller, Cynthia Lamothe and Eugene Lux  
Staff present: Chief Clow, CFO D. MaKaeli, AA M. MaKaeli, Capt. Wyckoff, FF Cunningham, FF Jaworski, Vol FF Selby, and PIO Nelson

II. PUBLIC COMMENT - None

III. MINUTES APPROVAL

\*M/S/C: LAMOTHE/LUX/ALL: Motion to approve meeting minutes from Regular Meeting December 8, 2016 and Special Meeting December 20, 2016

IV. UNFINISHED BUSINESS

- a. District 40 Part-Time District Secretary Services – Update: District 40 found an interested party so they have withdrawn their request for help.
- b. Funding Mechanism 2018 & Beyond – The recommendation to the board is to put a Maintenance & Operations Excess Levy on the 2017 Ballot. Need to decide on the election date. Discussion followed – Board decided not to put the Excess Levy on the April 2017 Ballot and will revisit later about putting on the November 2017 Ballot.
- c. Storm Water Fees for Neighboring Property – The district has been communicating with the new property owner regarding the storm water fees and previous agreement.  
\*M/S/C: LUX/LAMOTHE/ALL: Motion to have management create a new agreement with the new legal owners of the property and have District’s attorney review the draft agreement and bring it back to the board for review/approval.

V. NEW BUSINESS - None

VI. CHIEF’S REPORT

Chief presented his suggestions and recommendations for the district. (see hand out)

1. Suggestions and Recommendations
  - a. Develop a plan to relieve overtime liability due to two career staff on injury leave
  - b. Develop a plan to address compliance with volunteer compensation regulations
  - c. Develop a long-term plan for addressing emergency service provision for the Skyway/West Hill Community. Chief’s suggestion was that the district plan for a consolidation/merger with a neighboring district/RFA to coincide with the end of the potential M&O Levy period (2021).

Discussion followed.

VII. FINANCIAL REPORTS

Regular monthly financial reports. End of year reports will be ready for the next commissioner meeting. No questions from the board.

VIII. CONSENT AGENDA APPROVAL OF EXPENDITURES

\*M/S/C: LAMOTHE/LUX/ALL: Motion to approve vouchers and payroll expenses.

- a. Blanket Vouchers 01001 through 01066 for \$97,210.19
- b. 1<sup>st</sup> ACH Payroll \$52,792.00
- c. 1<sup>st</sup> Payroll Taxes \$28,691.92
- d. 2<sup>nd</sup> ACH Payroll \$30,452.43
- e. 2<sup>nd</sup> Payroll Taxes \$14,301.62

IX. GOOD OF THE ORDER

- a. Pre-Legislative Day Webinar – January 11<sup>th</sup>, 10-11am
- b. Joint KCFC/KCFCA Banquet – January 17<sup>th</sup>, Rainier Golf Club  
(Attending: Terry Mill & Gene Lux)
- c. WFC/WFCA Joint Legislative Day – January 26<sup>th</sup>, Olympia, WA  
(Attending: Terry Miller, Gene Lux & Cynthia Lamothe)
- d. KCFD20 Awards & Recognition Banquet – January 28<sup>th</sup>, VFW – RSVP to Sharon
- e. Snure Seminar – February 11<sup>th</sup> – Lynnwood, WA (No commissioners attending; CFO plans to attend)
- f. PDC Filing Due April 17<sup>th</sup>, 2017

X. CORRESPONDENCE

- a. PSE Natural Gas Line Relocation – Impact to District - Discussion

XI. EXECUTIVE SESSION per RCW 42.30.110(g)

@6:10pm enter executive session: Commissioners asked for Chief Clow, CFO MaKaeli and Captain Wyckoff to be present. Expected length 10 minutes and action is expected to be taken.

@6:20pm executive session extended 5 minutes

@6:25pm regular meeting back in session


Action: See Chief Transition Plan below

XII. CHIEF TRANSITION PLAN – Discussion & Action Item

Action: \*M/S/C: LAMOTHE/LUX/ALL Motion to: Accept chief's proposed transition plan with the exception of the part about the Board of Commissioners appointing a commissioner to oversee the operation and management of the district, and to serve as the point of contact for resolution of conflicts. Instead, if a decision needs to be made the CFO will have that authority. The division of duties and responsibilities is as recommended by Chief Clow

XIII. ADJOURNMENT

\*M/S/C: LAMOTHE/LUX/ALL: There being no further business before the Board, the regular meeting was adjourned at 6:31 p.m.

  
\_\_\_\_\_  
Chairman of the Board

Attest:

  
\_\_\_\_\_  
Eugene Lux, District Secretary

\*Motion/Second/Concur